

Heath Hayes & Wimblebury Parish Council Events & Youth Committee Meeting

Tuesday, 2nd November at 6pm

Hayes Green Community Centre, WS12 3XP

Present: Cllrs P Dadge, P Haden, S Thompson, L Wilson.

In Attendance: Mrs L Bowman

1. Apologies

Apologies received from Cllr M Buttery, A Fitzgerald.

2. To Approve the Minutes of the meeting held on the 5th October 2021

The Minutes of the meeting held on the 5th October 2021 were approved.

3. Remembrance Sunday

a. Wimblebury 7th November 2021

Cllr Buttery would do the reading at the Wimblebury Remembrance Service, a PA system would be available. Councillors to meet at 10.40am. Five Ways Primary would be attending with 3 children and 1 member of staff.

b. Risk Assessment Wimblebury

The Risk Assessment was approved.

c. Heath Hayes 14th November 2021

St John's Church 10am

d. Risk Assessment Heath Hayes

The Risk Assessment was approved.

e. Updated Protocol

The protocol was approved.

f. Marshal's update

The committee approved and amended the marshal's information.

g. Road Closure Order

The road closure order was noted.

h. Barriers: CCDC would lend the Council 2 road closed signs and 5 road ahead closed signs

Cllr Thompson agreed to collect the barriers from the Hawks Green depot.

i. Police: Sergeant M Burslem would be sending a representative to lay a wreath on the Police's behalf and reiterated no police presence to support/marshal the event would be available at any forthcoming remembrance services across the district.

j. Community First Responders: would be sending a response vehicle, the vehicle will protect the rear of the parade. They would lay a wreath from the Community First Responders. Attendance would be free of charge.

k. Poppy Wreaths had been received.

l. Reading, R Fullelove

m. Drum Corp had been debriefed of the arrangements.

n. Schools & Groups

Heath Hayes Academy, 10 children & families, 4 members of Staff and a poem at the memorial gates.

Hayes Green Community Centre, Heath Way, Heath Hayes
Phone: 07951409707 Email: clerk@hhandw.org.uk

Gorsemoor Primary School, 20-30 children, 4-5 adults and a song at the memorial gates.
Five Ways Primary, 3 children, 1 member of staff.

1st Heath Hayes Beaver, Cubs, Scouts & Explorers, 60-70 Children, 10-15 Leaders and the Union Flag.

3rd Heath Hayes Rainbows, 10 children, 3 leaders

1st Heath Hayes Brownies, 10 children 2 leaders

o. Amanda Milling had been invited

Cllr Fitzgerald would be representing Amanda Milling.

4. Small Temporary Attachments 31/10/2021 – 08/01/2022

The poppy wreaths and poppy displays would be fitted within the next few days.

5. Lantern Parade: 11th December

The idea would be to parade down Hednesford Road with mascots and Santa, this would involve a 2-hour road closure, a Carol Service at St John's church and refreshments afterwards. The Clerk to see if the Welcome Back Fund would cover the cost.

6. Christmas Market

The committee decided against a Christmas market and would turn the lantern parade into a Christmas parade.

7. Best Dressed Christmas Window Competition

Shops would be asked to participate again this year.

8. Christmas Trees on Islands 16/11/2021 – 08/01/2022

Christmas Trees would be delivered on Wednesday 24th November 2021 to the Community Centre. Christmas Tree Risk Assessment was approved.

9. Newsletter

Defer to the next meeting.

10. Items for Future Agenda

Queens Jubilee

11. Date of next meeting – 29th November 2021 at 6pm

Signed 

Dated 1st December 2021