

# Heath Hayes & Wimblebury Parish Council Events & Youth Committee Meeting

Held on Tuesday, 5<sup>th</sup> October at 6pm

Hayes Green Community Centre

WS12 3XP

**Present:** Cllrs M Buttery, P Dadge, A Fitzgerald, S Thompson, L Wilson

**In Attendance:** Mrs L Bowman

**1. Apologies**

Apologies received from Cllrs P Haden and D Todd.

**2. To Approve the Minutes of the meeting held on the 8<sup>th</sup> September 2021**

The Minutes of the meeting held on the 8<sup>th</sup> September 2021 were approved.

**3. Remembrance Sunday**

a. Wimblebury 7<sup>th</sup> November 2021

Meet at the War Memorial at 10.40am for a service to commence at 11am. Wimblebury service is much smaller with no road closures. Each group/school was invited to send a representative to lay a wreath and mark their respects, children are invited to read a poem or sing a song, a PA system would be available.

b. Heath Hayes 14<sup>th</sup> November 2021

9.45am	Arrive at St John's Church
10-10.30am	Service at St John's Church
10.30am	Procession to start
10.50-11am	Arrive at the Memorial Gates
11am	Service
11.15am	Ends

Cllr Wilson to prepare a schedule for the marshals on the day.

c. Updated Protocol

The protocol would continue to be modified.

d. Drum Core

The Drum Core were confirmed, no bugler was available. Cllr L Wilson would try to secure another bugler.

e. Police

The Clerk had emailed the local PCSO, Cllr S Thompson to invite Sergeant Burslem.

f. Poppy Wreaths

Cllr A Fitzgerald had ordered the wreaths.

Hayes Green Community Centre, Heath Way, Heath Hayes  
Phone: 07951409707 Email: clerk@hhandw.org.uk

g. Road Closure

The Clerk had applied for the road closure. Staffordshire Highways and Staffordshire Fire had been notified and had no objections, no reply had been received from the Police or Ambulance Service. A large banner would be ordered advertising the event and the closure of Five Ways Island.

h. Reading, R Fullelove

Had not yet been confirmed, Cllr M Buttery would be on standby.

**4. Small Temporary Attachments**

Permission had been received from the 31<sup>st</sup> October to 7<sup>th</sup> January 2022 for small poppy wreaths to be attached to 26 lampposts.

**5. Christmas Trees on Islands**

Permission had been granted from Staffordshire Highways, to put 2 Christmas trees on islands in Heath Hayes & Wimblebury. The Welcome Back fund would cover the cost of the trees, Cannock Chase Council had sent a purchase order to Haywards Nursery.

**6. Items for Future Agenda**

Risk Assessments  
Lantern Parade  
Christmas shop window display

**7. Date of next meeting – 1<sup>st</sup> November 2021 at 6pm**

Signed.....

Dated.....  
2/11/21.