

Heath Hayes & Wimblebury Parish Council Events & Youth Committee Meeting

Wednesday, 19th October 2022 at 9.30am

Hayes Green Community Centre, WS12 3XP

Present: Cllrs Fitzgerald, P Haden & S Thompson

In Attendance: Mrs L Bowman

1. Apologies

Apologies received from Cllrs J Aston, J Ashford & L Wilson

2. To Approve the Minutes of the meeting held on the 28th September 2022

The Minutes of the meeting held on 28th September 2022 were approved as a true record.

3. Poppies/Christmas Wreaths

- Fitted 31st October 2022 - 8th January 2023
Cllr Haden and Cllr Thompson would arrange to fit the poppy displays around Heath Hayes & Wimblebury. Council would recycle last year's wreaths and consider a donation in lieu of purchasing a new wreath this year.
- Risk Assessment
The committee approved the risk assessment.

4. Friday, 11th November Armistice Day, Wimblebury Memorial

- Vicar confirmed.
- Reading R Fullelove.
- Little Chimps Nursery
Confirmed attendance and confirmed first aid cover.
- Risk Assessment
The committee approved the risk assessment.

5. Sunday, 13th November Heath Hayes Remembrance Parade

- Service Bourne Church
10am till 10.35am. The Committee proposed paying for a sound system at Bourne Church to live stream the service in the back room of the Church at a cost of £200 plus VAT.
- Vicar confirmed
- Reading R Fullelove
- Protocol Report confirmed.
- Risk Assessment
The committee approved the risk assessment.
- Piper Confirmed
- Community First Responder
Confirmed attendance.
- Gorsemoor School 50 Children: Song '**we will remember**' 1 minute 34 seconds long, Poem 2 minutes long.

Hayes Green Community Centre, Heath Way, Heath Hayes
Phone: 07951409707 Email: clerk@hhandw.org.uk

- Five Ways School, 1st Heath Hayes Beavers, Cubs, Scouts & Explorers, 3rd & 4th Heath Hayes Brownies & 3rd Heath Hayes Guides had all confirmed.
- Heath Hayes Academy & Kingsmead School had not responded.
- Marshalls
Numbers to be confirmed.
- Loan of barriers
Confirmed from Cannock Chase District Council: 5 Road Closed, 5 Road Ahead closed, Cllr Thompson would collect.
2 barriers at Miners Way Island, Burntwood.
2 barriers on the Norton Road, just before the Crematorium.
2 barriers at Chapel Street, Hednesford Road.
2 barriers at Dorset Road, Wimblebury Road.
2 barriers at Cannock Road junction with island.

6. Sunday, 4th December Christmas Parade

- Santa
Confirmed.
- 4 Christmas Mascots
Confirmed.
- Community First Responders
Confirmed.
- Risk Assessment
The committee approved the risk assessment.
- Loan of barriers
Confirmed from Cannock Chase District Council: 5 Road Closed, 5 Road Ahead closed, Cllr Thompson would collect.
Barriers across John Street, Brickworks Road, Langholm Drive, Dorset Road, Chapel Street, Stafford Street, Hednesford Road level with St Johns Church.
Marshalls at Gladstone Road, Bank Street and Lyndhurst Road.

7. Risk Assessment

- Merry Christmas & Reindeer Sign
The committee approved the risk assessment.

8. Saturday, 17th & Sunday, 18th December Aladdin Pantomime at Hayes Green Community Centre

- Ticket Sales
Tickets have been sold very slowly.
- Volunteers
To be confirmed.

9. Saturday, 6th May 2023, Kings Charles III Coronation

Deferred to the next meeting.

10. Items for Future Agenda

11. Date of next meeting – 9th November 2022 @ 9.30am

Signed 

Dated 