

## **Report – February 2019**

### **1. Future Meetings and Events.**

2019 – 6<sup>th</sup> February, 6<sup>th</sup> March, 3<sup>rd</sup> April APM, (Election 2<sup>nd</sup> May).

These are the scheduled meetings up to the election in May.

Agendas for all meetings will be printed and posted on the Tuesday of the previous week. Please get any items for inclusion in by the Monday.

The Hayes Green Centre has been booked as a Polling Station by Cannock Chase Council for Thursday 2<sup>nd</sup> May.

Remembrance Sunday – 10/11/2019. Main service at St John's.

Wimblebury Event – 3/11/2019

### **Other events.**

**Walking for Eileen** – Cannock Chase 31<sup>st</sup> August (Bob Pitcher).

#### **St John's.**

- 2.00pm, 27<sup>th</sup> January. Newlands Nature Walk. Meet at church car park.
- Carols Event – TBA. Hoped to be held in December prior to Christmas Day.

#### **Community Life Church.**

- Community Funday. Hopefully a Sunday in August.

#### **Heath Hayes Library.**

- 10am, 5<sup>th</sup> February. Walking For Health.
  - Every Friday 10am to midday. Get Together Group. Art, crafts, games, puzzles, cards and others. Refreshments.
  - Networking – Dates to be confirmed.
  - Times Past – Dates to be confirmed.
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## **2. APM / Grants.**

### **2.1 APM arrangements.**

The arrangements are that the APM will be held in the main hall and commence at 7.30pm. Chair's Address, Awards, Cheques and Presentations and will probably take about 45 minutes.

That will close and there will be a break for refreshments. These are being very kindly provided by the Cherished Coffee Shop.

At an appropriate time, the Council meeting will be held in the meeting room. The monthly meeting after the APM will be the last meeting of the Council.

### **2.2 Grants.**

At the January meeting, the following grants were agreed;

1<sup>st</sup> Heath Hayes Scouts. £200.  
1<sup>st</sup> Heath Hayes Cubs. £200.  
1<sup>st</sup> Heath Hayes Beavers. £200.  
3<sup>rd</sup> Heath Hayes Rainbows. £200.  
2<sup>nd</sup> Valley District Seniors. £200.  
1<sup>st</sup> Heath Hayes Brownies. £200.  
3<sup>rd</sup> Heath Hayes Brownies. £200.  
4<sup>th</sup> Heath Hayes Brownies. £200.  
3<sup>rd</sup> Heath Hayes Guides. £200.

Source Youth Club £400  
Cannock Chase Drum Corps. £400.  
Heath Hayes and Area Senior Residents Support Group. £500.  
MASE. £300.

Five Ways Primary School. £500.  
Gorsemoor School. £500.

Bourne Church. £500.  
St John's Church. £500.  
Community Life Church. £500.

All the above have been notified, invited to the APM and the information posted on our Facebook page and in the newsletter.

**2.3** An application for a grant was sent by Mrs D. Colley for 1<sup>st</sup> Heath Hayes Rainbows and 1<sup>st</sup> Heath Hayes Brownies within the required date. Due to a clerical error on my part, I did not see that there were two applications on the email as only one was showing on the email window and I only printed one out (Brownies). Clearly, the Council would have given a grant had the application been presented. The matter is on the agenda for the Council to approve a grant. It is not a late application and I apologise for the inconvenience.



## **2.4 Replies from those attending:**

- Alison Mayne, 3<sup>rd</sup> Heath Hayes Rainbows
- Jo Jones, Five Ways School.
- Richard and Daphne Sharp – MASE Group.
- Ruth Howell – Community Life Church / The Source Youth Club / Cherished Coffee Shop
- Rev Glynne Watkin – St John’s Church

## **3. Community Life Church.**

It is again hoped to hold an event on a Saturday in August, between midday to 4pm. Possibly with live music, a BBQ and children’s activities. The Council has supported and assisted with any arrangements, including free use of the Centre.

## **4. Traffic Issues.**

4.1 Reporting. Traffic matters can be reported to the County Council on the following number : 0300 111 8000 or on the County Council website [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk) and following the link for road or lighting faults.

Some members of the public have been asking for this information on our Facebook page and reporting issues themselves.

4.2 Temporary Speed Activated Sign. An application to County Highways was made on 20<sup>th</sup> November for a grant of £5,000 for the cost of a temporary speed activated sign on Heath Way. I have liaised with County Cllr Phil Hewitt and we are looking at this being considered in the 2019/20 financial year. It is considered an appropriate location as a recent speed check revealed an average 39mph on a 30mph limit.

4.3 Cheryl Makeham has returned from maternity leave and resumed duties as our Community Highway Liaison Officer. our temporary point of contact, Mary Lee, has reverted to just being Lichfield Area Officer.

4.4 I have completed and returned a survey from the County Council about the Highways Your Way website.

4.5 I have had a report through from a member of the public about Newlands Lane, whereby a pothole was reported but after inspection, was not considered to be suitable for repair. I will look at this and report back.

## **5. Heath Hayes Cabin – Terminal arrangements.**

**5.1 Coop Bank.** Finally, on 21<sup>st</sup> January, the two remaining accounts for the Cabin were merged and the total transferred to the Parish Council (£814.27). The Cabin accounts have now been closed. As part of an earlier arrangement, I posted a cheque from the Cabin payable to the Parish Council for £800 to the Coop, along with written instructions to close the account. A cheque for the Parish Council for £100 from Rev Glynne Watkin was also included. The letter was received by the Coop and the cheques were promptly lost.

The Council cheque has been taken care of with the transfer. I have written to Rev Glynne Watkin to inform him of the position and to apologise for the inconvenience.

**5.2 Charity Commission.** The closure will be at the 2018-19 end of year when the Charity Commission allows online submissions sometime after the end of the financial year.

**5.3 Inland Revenue.** All monthly submissions have ceased. The forms for the employment terminations have been printed and distributed. There will be an end of year and termination of employer process to go through after the end of the financial year.

## **6. Publications.**

**6.1 Facebook.** (Now 696 members, 286 in 2018, 207 in February 2017)

- Various Council events / Meeting dates / Grant Awards information
- How to report a traffic fault / County Council information
- Police information

**6.2 Newsletter.** A draft of the newsletter has been produced.

**6.3 Web updates** – January Minutes, Attendance, February Agenda, updates from January meeting. General re-population of site to make it more useful.

## **7. Cannel Mount.**

**7.1** The lease has been returned to Legal Services at Stafford.

**7.2** I am compiling a file of photographs and documents and formulating options for short, medium and long-term plans.

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7.3 I am visiting the site weekly and there are no pressing issues to be dealt with at the moment.

## **8. Tommy.**

The following was sent on 13<sup>th</sup> January.

“I am sending this from the Parish Council as a request for advice and assistance as to make the arrangements or do whatever is needed to re-submit this application without any objections being raised.

Again, an early reply would be appreciated and as Cannock Chase Council and the Parish Council do not have any concerns about this application, could I please get some response from County Highways please?”

This is a follow up to previous attempts by me on 14<sup>th</sup> and 21<sup>st</sup> December. A further attempt was made by Richard Sunter on 3<sup>rd</sup> January and 14<sup>th</sup> January.

An apology was received from County Highways that shows an email dated 5<sup>th</sup> November had stated “no highways objections” but somehow, objections were sent by County Highways to CCDC Planning forcing the refusal of the application on 10<sup>th</sup> December. These objections included potential danger to drivers vehicles crashing into the silhouette and the obstruction of view. Both ridiculous in the extreme.

Our three County Councillors all assisted and I had informed Mike Sutherland, whose request for a meeting at the County Council to discuss the matter elicited an almost immediate response that the objections were withdrawn.

I then liaised with Sam Everton and Richard Sunter at Cannock Chase Planning to agree that the application could be re-submitted as it stood and should go through after the required consultation period under Delegated Powers.

The application has been re-submitted and is now very appropriately numbered 1914.

I am leaving the comments about needing a licence for the time being. When I started this project, Mark Keeling at County Highways said it was either a licence or planning permission and he opted for planning permission.

## **9. Memorial Benches at Five Ways**

I wrote to Kevin Yates to ask for a site meeting which was then arranged for Tuesday 22<sup>nd</sup> January with Cllr Alan Dean. It was agreed in principle that two new Memorial benches (one military, one mining) would replace the existing two outside the Gates and the existing two would be relocated within the park.

The Parish Council would fund the project but Cannock Council would remove and replace the existing benches so the Parish Council would fund the purchase and installation of the two new benches.

As the new benches are replacements, there would be no need for planning permission. The benches inside the park would be installed by Cannock Council on their land so no issues about that either.

Kevin Yates will liaise about the method of fixing the benches so that we get an agreement and the benches are adequately secured.

## **10. Heath Hayes Park.**

### **10.1 Height Barrier.**

I have received this from Kevin Yates regarding the height barrier.

I am aware and have spoken to the resident also about the “height Restriction Barrier” at the car park at Heath Hayes Park, I was made aware that something had hit/moved the barrier and the Authority has now purchased a new “height Restriction” barrier for the site that will be installed at the next opportunity, the new barrier will be set back from the road for two main reasons, one to stop the damage occurring again and to allow the maintenance vehicles to enter the site without blocking the road,

I hope this has clarified the situation and I will also advise the officer who is carrying out the work to see if the installation process can be speeded up in any way

### **10.2 Friends Group.**

A Friends group would have to work with Cannock Council. It is their land and any action would have to be done with their knowledge and consent. Unreasonable demands and expectations would not produce a working relationship.

The Parish Council could have representation on but not any management nor administration of this group as this would severely hamper fund-raising and decision making.

Kevin Yates has said that if a Friends group was created as above, then Cannock Council would co-operate.



## **11. Planning.**

### **Applications.**

- **19/14 – TOMMY, FIVE WAYS ISLAND.** Silhouette memorial.
- **19/28 – 29 ANSTY DRIVE, HEATH HAYES.** Two storey side extension and single storey rear extension.

### **Permitted.**

- **18/419 – PAWS & CLAWS, 103 HEDNESFORD ROAD, HEATH HAYES.** Change of use from Dog Groomers to Tattoo Centre.

### **Withdrawn.**

- **18/448 – GEM CARPETS, FIVE WAYS ISLAND.** Cladding.

## **12. Defibrillators.**

Our four have been checked and are in order. There are no known new sources of grants.

## **14. Litter Picking.**

I am liaising with County Councillor Phil Hewitt about the next date. We are waiting for this current cold weather to finish and to set a programme of dates that will allow as many as possible to attend whatever their commitments are.

## **15. Christmas Lights.**

The following has been received from Laurie Bowman.

“I am posting the invoice today for the Christmas Lights, you will notice that the Turnock bill is slightly less this year, this is because the feature on Column C9 had to be taken down a few days before Christmas as it had a fault which couldn't be rectified, so I asked for a reduction in the bill as it was not up for the full duration. Npower's bill is to follow.”

We have now had the second year of a three year agreement. Since we have taken over the payment, there have been no changes/alterations/additions to

the lights and the matter has been put on the May agenda for the new Council to consider.

The 2019 lights will be turned on 6<sup>th</sup> December and will be the existing six streetlights and one tree light.

The bill for 2018 has been received.

## **16. Miscellaneous.**

16.1 A Get Well Soon card has been sent to Cllr Dave Baker.

16.2 The Returning Office at Cannock Chase District Council has been informed of co-option of Cllr P. Ferraby.

16.3 CCDC informed about precept. £75,000 total is a 2.7% rise. Band D £18.23 to £18.63 is a 2.2% rise.

### **16.4 Chasewater Friends.**

- The Council was the first Council to join Chasewater Friends.
- The launch event was held at Chasewater Innovation Centre on Saturday 19<sup>th</sup> January.
- The three Trustees are Johnny McMahon, John Preece and myself. Phil Hewitt also attended.
- I met with John Preece on 29<sup>th</sup> January to discuss options for future links with Cannock Chase, Chasewater Friends, Norton Canes and our area. It was very productive and we will continue to liaise and keep contact with Lichfield and Hatherton Canal Restoration, Back the Track and Staffordshire County Council.

### **13.5 Horizon Crematorium.**

The following has been received from Stephen Byfield.

“Thanks very much and can you please pass on my thanks to all your councillors for the support the Parish Council gave the application. It is hugely appreciated. I can’t tell you how pleased I am with today’s decision.

I will certainly be in touch as you suggest and will keep you and the other members up to date with progress as we move towards the construction phase.”

### **13.6 Armed Forces Covenant Trust.**

As required under the terms of the grant, I have completed four end of project reports and submitted them.

### **13.7 Disabled Facilities in the area.**

I have spoken to a representative from a group of wheelchair users that live locally but travel to Cannock to meet and hold functions. I have promoted the use of the Hayes Green Centre and initially, they will have a look around and a coffee during the times the Cherished Coffee Shop is open. I have offered to meet them at this time and to provide any assistance with securing a regular hire.

### **13.8 Supportive Communities.**

I was approached by the Commissioning Manager for Public Health and Prevention.

*“I work in the Public Health team at Staffordshire County Council and I am part of a project team which is looking to better understand current activity in the community concerning social care and health support. The project is called Supportive Communities and each member of the team has been given a district to concentrate on in order to map demand and supply when it comes to help in the community.”*

*“It is part of my role to carry out this work for Cannock & Rugeley, and as part of that, I am getting in touch with all parish and town councils, to try and find out where local people go in order to find out about support in the community such as help at home, social activities and access to information. I see that you have a community noticeboard on your website, and I wondered if you knew of any physical spaces in the community that people might also use for information/sign posting.”*

*“Any insights that you can offer for Heath Hayes & Wimblebury would be much appreciated.”*

I have replied with information about the area, contact details and an offer to assist and meet.

### **13.9 Clothes Recycling.**

I have been approached by and replied to a company wanting information about existing clothes recycling in the area with a view to providing income for Scope.

### 13. 10 Planning consultation.

Dear Consultee,

**Cannock Chase District Council**  
**Strategic Housing and Employment Land Availability Assessment**  
**Call For Sites and Updates to Methodology 2019**

In August 2018, Cannock Chase Council published its latest Strategic Housing Land Availability Assessment (SHLAA) and Employment Land Availability Assessment (ELAA). The purpose of the SHLAA is to identify land suitable and available to meet future housing requirements. The purpose of the ELAA is to identify land suitable and available to meet future economic development requirements. The SHLAA and ELAA can be viewed on the Council website at [www.cannockchasedc.gov.uk/planningpolicy](http://www.cannockchasedc.gov.uk/planningpolicy).

We are now in the process of producing a 2019 update to the SHLAA and ELAA. We are requesting any updates to information on existing sites within the SHLAA and/or ELAA and information on any new, additional sites that you consider should be included. The SHLAA and ELAA will continue to inform and contribute to the background evidence base for the Council's Local Plan documents, Brownfield Register and the Authority Monitoring Report (updated annually).

The Council is currently undertaking a review of its adopted Local Plan (Part 1). As part of this review, sites from the SHLAA and ELAA will be considered in the new Local Plan site selection process. If you wish for your site to be considered as an option for development within the Local Plan Review please confirm this in response to this Call for Sites. If the Council does not receive a response it may be assumed that the site is no longer being promoted for development and is therefore no longer 'available'. If you wish for any site assessment work/information which may have been undertaken to be taken into account as part of the site assessment process then this should also be submitted, or a clear reference made to previous submissions that remain relevant within your response.

A 'Call for Sites' submission form has been made available for you to complete. It is available to download from the Council website at <http://www.cannockchasedc.gov.uk/residents/planning/planning-policy/planning-policy-monitoring> or hard copies can be provided on request to the Planning Policy team (see contact details above). This form can be sent back electronically or as a hard copy to the contact details provided on the Call for Sites submission form. We would like to receive any submission forms (or other comments) by **8<sup>th</sup> March 2019**.

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In addition to the Call for Sites, the Council is considering updates to its SHLAA and ELAA methodologies to reflect up to date national planning policy and guidance (published in 2018). We would therefore welcome any views on updates to the methodology that you consider may be required. Please return comments by **8<sup>th</sup> March 2019**.

If you have any questions regarding the SHLAA/ELAA please contact Sarah Jones or Matthew Hardy on the details provided above.

Yours faithfully,

Sarah Jones  
**Principal Planning Policy Officer**

### **13.11 Bus Consultation.**

Good Afternoon

The current contracts for a small number of local bus services are due to end in March 2019. As part of the usual contract management Staffordshire County Council are in the process of tendering for these services. There are no budget reductions linked to this regular piece of work.

The council issues contracts for fixed periods which are regularly reviewed to ensure we are meeting our obligations by providing value for money and reviewing current travel demands. This may mean that the routes are maintained by the existing operator, a new operator may operate the route or there may be some changes to the services from April 2019.

The services due for renewal are:-

- 841 Stafford – Uttoxeter (service 842 cancelled with Salt / Hopton incorporated into 841)
- 35B Lichfield – Stonnall – Walsall (new service 36 Lichfield – Stonnall – Aldridge will replace)
- Cannock Taxibus (high cost per passenger, continuation dependent on tender outcome, option sought for a simplified service)
- 402/3 Burton – Abbots Bromley – Uttoxeter (continuation of service as is envisaged).
- 93 Biddulph – Biddulph Moor – tendered for and funded by Biddulph Town Council.

We have notified passengers of the service review by asking the operators to display notices on the buses and by information displayed on the council

website. We have asked passengers to let us have any comments in relation to this by email at [publictransport@staffordshire.gov.uk](mailto:publictransport@staffordshire.gov.uk)