

Heath Hayes & Wimblebury Parish Council

Minutes of the Parish Council Meeting Held on Wednesday 7th October 2020 at 7.30pm

Remotely on Zoom

Present: Cllrs M Buttery (Chairman), J Aston, D Baker, J Bernard, P Dadge, D Bennett,
A Fitzgerald, P Haden, P Hewitt, S Thompson

In Attendance:

Parish Clerk: Mrs L Bowman

Members of the Public: 3

10/20/1.0 Apologies

Apologies received from Cllrs L Bullock, P Ferraby, D Todd

10/20/2.0 Minutes of the last meeting

The Minutes of the meeting held on the 2nd September 2020 were approved as a true record.

10/20/3.0 Declarations of Interest

Cllrs A Fitzgerald & S Thompson - Planning

10/20/4.0 Public Participation

A member of the public raised concern over the proposed introduction of car parking charges at Cannock Chase and enquired into whether a response had been received from Staffordshire County Council. Although a response had not yet been received, the Council was assured that Staffordshire County Council had sent a generic response to all local Councils. The Parish Council would ask the Staffordshire County Council for a copy. Cllr Hewitt spoke about his passion for Cannock Chase and agreed that a 2nd consultation with Staffordshire County Council regarding the parking charges was required.

Cllr Haden read out an enquiry from a local resident regarding a hedge on Cannock Road, small fencing on Gorsemoor Road and the cycle path. Cllr S Thompson replied to the enquiry and advised that Staffordshire County Council had sent 3 letters to the farmer with reference to the hedge. As they had not received a reply the County Council would carry out the work and recharge the cost to the farmer. Highways were aware of the Fence and were investigating. Nothing could be done about the cycle path at present until the path and hedge were cleared.

10/20/5.0 Chairman's Announcements

- The Chairman welcomed PCSO Kayleigh to our Parish.
- Litter picks by environmental groups every Saturday in September, for the Clean-up Britain campaign.

10/20/6.0 Clerks Report

The Council noted the Clerks Report.

Clerk: Mrs L Bowman
Hayes Green Community Centre, Heath Way, Heath Hayes
Phone: 01543 624807 Email: clerk@hhandw.org.uk

- The Following Councillors attended two half day “Be a Better Councillor” Training Course
 - Cllr P Haden
 - Cllr P Hewitt
 - Cllr A Fitzgerald
 - Cllr L Bullock
- The following Councillors were due to sit the same two-day course in October / November.
 - Cllr J Aston
 - Cllr P Dadge
 - Cllr S Thompson
- Cllr M Buttery attended part of the “Explore Chairmanship Skills” Course.
- The Clerk attended a 2hr course on Budgets and Precepts and Scribefest a free virtual conference for Clerks, RFO’s and members of local Councils.
- Cllr P Haden & Cllr P Dadge had registered an interest to attend the Planning Training Course.
- Cannel Mount. The cost to change the address on the lease would be £404. This was to draw up a new lease, re-sign and register at the land registry. The Council was not eligible for funding from the AONB Sustainable Development as Cannel Mount fell outside of the AONB area.
- Speed Awareness Signs. The Council was not eligible for the Grant programme from The Road Safety Trust.
- Correspondence had been noted

10/20/7.0 Income & Payments

10/20/7.1 There was no Income received in September.

10/20/7.2 The Council agreed September payments that had been authorised by the Audit and Governance Committee.

22/09/2020	Administration Expense	£1,827.01	Salary & Pension
22/09/2020	Green Escapes Tree Surgery	£600.00	Cannel Mount Tree Survey
22/09/2020	Staffordshire Parish Council Ass	£175.00	Training Course
22/09/2020	Staffordshire Parish Council Ass	£200.00	Training Course
22/09/2020	Hayes Green Community Centre	£2,400.00	Office Space Hire
22/09/2020	Came & Co	£1,661.97	Parish Council Insurance

10/20/7.3 Bank Reconciliation

The Council agreed the Bank Reconciliation.

Reserves Brought Forward 31 st March 2020	£4,242.97
Income	£40,560.15
Payments	£31,255.56
Balance 23/09/2020	£13,577.56

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10/20/8.0 Anti-Social Behaviour in the local area

Cllr S Thompson had been advised by our PSCO's that the anti-social behaviour around Gorsemoor School had dropped off. This may be due to the change in weather and children were back at school. There had been reports of drug activity on Apple Walk and Almond Walk. A number of complaints had been received regarding the parking around Five Ways School, Cllr Thompson and the local PSCO attended the area at school time to assist with the parking issues, they were urging Clear Streets to attend regularly and issue parking tickets where necessary.

10/20/9.0 McArthur Glen Designer Outlet Sign

Cllr P Dudge had conducted a survey to find out local residents' thoughts on the sign. 40% of people thought it was just right, 60% thought it was too tall. The Council were concerned how it was passed through planning without any public consultation. A local petition had been raised for a less imposing sign to be installed. The Council were fully supportive of the Designer Village but for local resident to be seeing such an intrusive sign from within their own homes was unacceptable.

09/20/10.0 Planning

There were no Planning Applications during September, planning decisions were noted.

Application Number	Date	Location	Description	Comments
CH/20/241	09/07/2020	243 Hill Street, Hednesford, WS12 2DP	Residential Development - 8no x 3 bed semi-detached 4no x 4 bed detached with garage 1no x 3 bed detached	The Council considers the size of the development is too large for the site. The road it is on is already extremely busy and location is in close proximity to the school adding additional concerns with regards to extra traffic and site safety. Should this application go ahead serious consideration should be given to restricting parking in the lane, particularly at school opening and closing times.
CH/20/249 Granted 04/09/2020	14/07/2020	243 Hednesford Road, WS12 3TN	Ground & first Floor Extension to Garage	No Objections
CH/20/198 Granted 08/09/2020	12/06/20	Land off Stokes Lane, WS12 3HJ	Change of use of land to use as a residential caravan site for 4 gypsy families each with 2 caravans (1xstatic), layout of hardstanding, erection of a dayroom, 3 no. utility buildings.	The Council strongly object to the following application it is not permissible development in a green belt area.
CH/20/251 Granted 28/08/2020	14/07/2020	12 Sparrowhawk Way, WS11 7JW	Single Storey Extension	No Objections

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CH/20/257 Granted 25/08/2020	16/07/2020	11 Alnwick Close, WS12 2EY	Single Storey Flat roofed side extension	No Objections
CH/20/258 Granted 28/08/2020	17/07/2020	2 Partridge Close, WS11 7LA	Single Storey rear extension linking with existing garage	No Objections
CH/20/272 Granted 17/09/2020	28/07/2020	10 Nightjar Way, WS11 7LN	Single storey, rear extension	No Objections
HIGHWAYS ACT 1980	03/09/2020	B4154 HEDNESFORD ROAD, CANNOCK	PROPOSED RELOCATION OF SPEED CUSHIONS	No Objections

10/20/11.0 Events Committee Meeting

10/20/11.1 Remembrance Sunday Minutes, Meeting 16th September 2020

Cllr P Dudge advised that Remembrance Sunday would be a virtual event this year, a pre recorded service would be available to watch on Social Media at 11am on Sunday, 8th November 2020.

10/20/12.0 Audit & Governance Committee

The Council agreed the Terms of Reference.

10/20/13.0 Data Protection Policy

The Council agreed the Data Protection Policy. Monthly Parish Council Meetings would be live Facebook Streamed and would be kept on the Facebook page for future reference. Should members of the public wish to participate in the question and answer session before the start of the formal Council meeting, they must email the Clerk in advance of a meeting.

10/20/14.0 Code of Conduct for Councillors

The Council agreed the Code of Conduct for Councillors Policy.

10/20/15.0 New Website Quotes

The Council considered the need of a new website to meet the Website accessibility requirements imposed from the 23/09/2020. It was decided to instruct Design 380 to create new website.

10/20/16.0 Cannel Mount

- Green Escapes Tree Survey Report & Quote

The Council agreed with the tree survey and the annual maintenance work required over the next 5 years.

- Robot Cossey Sculptor

The Council accepted the quote for sculptor work and signage. The cost would be put in the 2021-22 budget. The exact design of the carving would be decided in due course and it was considered that this might take the form of a "wren" dedicated to the memory of the late Cllr Baker.

A litter pick was required as soon as possible. Cllr J Aston advised that Kingsmead School would be prepared to help at Cannel Mount for the next 2 years, subject to covid-19 restrictions.

10/20/17.0 Items for Information or Future Agenda's
Feedback from Councillors Training Course

10/20/18.0 Date of Next Meeting - Wednesday, 4th November 2020 at 7.30pm

Meeting Ended at 8.30pm.

Signed 

Dated ~~7/10/2020~~ . 4/11/2020 .