

Heath Hayes & Wimblebury Parish Council

Audit & Governance Committee Meeting

Monday, 1st February 2021 at 6pm

Remotely on Teams

Agenda

1. Apologies

2. To Approve the Minutes of the meeting held on the 12th October 2020
Attachment (1)

3. Review Monthly Finance Report against budget 2020-21
Attachment (2)

4. Agree allocated reserves for 2021-22

5. Parish Gardener/Handyman
 - Draft Job Description
Attachment (3)
 - Draft Contract of Employment
Attachment (4)
 - Draft Advert
Attachment (5)

6. Items for Information or Future Agenda's

7. Date of Next Meeting - Monday, 29th March 2021 at 6pm

Clerk: Mrs L Bowman Dated: 26th January 2021

Hayes Green Community Centre, Heath Way, Heath Hayes

Phone: 01543 624807 Email: clerk@hhandw.org.uk