

Heath Hayes & Wimblebury Parish Council.

Minutes of the Parish Council Meeting.
Held on Wednesday 4th September 2019.
Hayes Green Community Centre.

Present:

Cllrs M. Buttery (Chair), J. Aston, D. Baker, D. Bennett, J. Bernard, L. Bullock,
P. Ferraby, P. Haden, S. Thomson, D. Todd.

In Attendance:

Three members of the public.
Clerk, R. Smythe.

Chair's Announcements and Public Participation.

It was reported that repair work was underway at the play area in Horseshoe Drive, Wimblebury, and was being monitored by Cannock Chase Council.

Cllr M. Buttery reported that the litterpicking project was progressing well and there had been three "Superhero" events since the last meeting. He said it was pleasing to see local children involved in the project.

Cllr M. Buttery thanked the Clerk and Kingsmead School for the four day project at Cannel Mount. He said that the work by the pupils was very much appreciated.

1. Apologies. Consideration of acceptance of any apologies received in writing before the meeting.

The meeting began at 7.35pm with the acceptance of written apologies received from Cllrs A. Fitzgerald and P. Hewitt and verbal apologies from Cllr P. Dadge.

RESOLVED: TO ACCEPT THE APOLOGIES.

Apologies were also received from: County Councillor B. Jones.

2. Declarations of Interest and Dispensations on Agenda Items.

Cllr L. Bullock wanted it recording that he knew the architect that was regularly used in planning applications. This was noted and accepted that it would not affect his impartiality.

RESOLVED: NOTED.

.....Chair

3. To Approve the Minutes of the meeting held on 3rd July 2019 and consideration of any matters not arising on the agenda.

Approval of the minutes was proposed by Cllr J. Bernard, seconded by Cllr D. Baker and agreed. There were no matters arising that were not dealt with elsewhere.

RESOLVED: TO APPROVE THE MINUTES.

4. Planning:

4.1. Applications dealt with by the Planning Committee. (No objections).

- **19/243 – 6 ST PAULS CLOSE, HEATH HAYES.** Side extension.
- **19/253 – 22 CHAPEL STREET, HEATH HAYES.** Retention of single storey rear extension (6m x 2.4m).
- **19/266 – 10 SALISBURY DRIVE, HEATH HAYES.** First floor side extension with juliette balcony to front, garage conversion, detached garage.
- **19/293 – 23 HORSHOE DRIVE, WIMBLEBURY.** Erection of detached garage to rear garden (6m x 4m).
- **19/298 – GEM’S CARPETS, FIVE WAYS ISLAND.** Proposed new finishes to exterior.
- **19/299 – 23 CHARTERFIELD DRIVE, HEATH HAYES.** Ground floor rear and side extensions.
- **19/303 – 213 GORSEMOOR ROAD, HEATH HAYES.** Proposed first storey side extension and internal works (Re-submission of 19/152).
- **19/322 – 1 WHEATLANDS CLOSE, HEATH HAYES.** Two storey side extension and new garden wall and gate.

4.2 Decisions reported by Cannock Chase Council.

The Council noted the following:

- **19/093 – land off STOKES LANE, HEATH HAYES.** Change of use of land for the keeping/stabling of horses. (APPROVED).
- **19/161 – 14 GLOUCESTER WAY, HEATH HAYES.** Single storey rear extension to replace existing conservatory. (APPROVED).
- **19/170 – 13 ATTINGHAM DRIVE, HEATH HAYES.** Side double storey extension above garage. (REFUSED).

.....Chair

The Council had been notified of the withdrawal of planning application **19/197 – 9 Albany Drive, Heath Hayes**. Proposed two storey rear extension with loft conversion/dormer.

RESOLVED: NOTED.

5. Report of Meetings. To receive updates from any meetings.

5.1 Open Spaces. It was reported that the Committee had met to discuss issues in the area and an offer for a donation of two wheelbarrows was accepted. It was also agreed to consider how best to deal with miscellaneous tasks in the area that the Parish Council could undertake for the benefit of the area and to place this issue on the next agenda.

5.2 Christmas Lights. It was agreed to consider re-introducing the Christmas Light competition and this would be on the next agenda.

RESOLVED: TO PLACE THE TWO ISSUES ON THE NEXT AGENDA.

6. Remembrance Sunday. Confirmation of Arrangements (10th November, Service at St John’s Church).

The Council was informed that the Clerk would be meeting with Cannock Police on Thursday 5th September to discuss police attendance for Remembrance Sunday.

With sufficient police guaranteed to attend to stop and direct traffic, there would be a 9.30am assembly at the Constitutional Club. A parade to St John’s Church for a 10am service and then to the Memorial Gates, for the service, reading and silence at 11.00am. Then a return to the Constitutional Club and dispersal.

The Council agreed to act as liaison with St John’s Church, Bourne Methodist Church, Mr Reg Fullelove, Police, Scouts, and to obtain four wreaths. (Two for Heath Hayes and two for Wimblebury. The Council lay wreaths to remember the women who had fallen in the service of their country). These were to be removed after 12 weeks, considered to be a suitably respectful period.

This was a community event that and it was hoped that the police would attend as in previous years. The event would be reviewed in December meeting. Councillors and their friends and families were invited to participate in marshalling the event.

Should the police not be able to guarantee sufficient attendance, it was agreed with regret that it was not feasible to stop and direct traffic, to parade on the roads nor close the roads. In this case, there would be a service at St John’s at 10am and a service, silence and reading at the Memorial Gates at 11am.

RESOLVED: TO CO-ORDINATE THE ARRANGEMENTS AS ABOVE.

.....Chair

7. Confirmation of arrangements for event at Wimblebury War Memorial on Sunday 3rd November.

Arrangements for 2019.

- The area will be checked prior to the event.
- The Union Flag will be raised.
- Assembly at 10.40am with a service and silence at 11am.
- Rev G. Watkin will be asked to officiate.
- Wreaths will be laid. Two from the Council.
- Invitations will be sent to Cannock Council, the County Council and the MP.
- Staffordshire Police have been informed.
- The event will be advertised on the website, Facebook, Newsletter and noticeboards. As in 2018, There will be no leaflets.
- To review the future of the event in December.

RESOLVED: TO CONTINUE AS ABOVE.

8. Newsletter – Consideration of items for inclusion in the autumn edition.

It was agreed to publish a newsletter, including articles about:

- Grant procedure / Council projects / Dementia / Meeting Dates.
- Defibrillators.
- Remembrance Sunday / Wimblebury Event.
- Hayes Green Community Centre / Events / Hire.
- Cannel Mount.

RESOLVED: TO PUBLISH THE NEWSLETTER.

9. Cannel Mount. Current position.

It was agreed to investigate the options and install a vehicle barrier to improve security and deter trespass.

RESOLVED: TO INVESTIGATE INSTALLING A VEHICLE BARRIER.

10. Accounts for 2018/19. Consideration of closure of audited accounts.

The accounts have been returned and the figures have been agreed and accepted with no additional charge. The Council accepted the Auditor's advice. It was proposed by Cllr J. Bernard, seconded by Cllr P. Haden and agreed to close the accounts.

RESOLVED: TO CLOSE THE ACCOUNTS.

.....Chair

11. Confirmation of arrangements for annual grant scheme.

11.1 It was agreed to invite applications until 30th November. The scheme would be advertised on the website, Facebook, Newsletter, noticeboards and application forms left at the Library.

11.2 Applications would be determined in January 2020, confirmation of authorisation and presented at the Annual Parish Meeting in May. It was hoped that all recipients would be present at the meeting.

RESOLVED: TO START THE GRANT SCHEME.

12. Christmas Lights. Consideration of alterations to existing plan.

12.1 It had previously been reported that the Council is in a three year agreement with Hednesford and Norton Canes Councils for 2017, 2018 and 2019. The budget was set at £3,000 for the 2019-20 financial year.

12.2 The matter would be entered on the next agenda to consider any updates.

RESOLVED: TO PLACE THE MATTER ON THE NEXT AGENDA.

13. Litter Project. Consideration of future events and expenditure.

13.1 It was reported that there had been three events since the last meeting and Jane Johns was thanked for her work and support as Litter Ambassador.

13.2 Cllr S. Thompson reported that “Ranger” type litter pickers and hoops could be borrowed from Cannock Council as required.

13.3 It was hoped to have events in other areas, including Wimblebury in the future.

13.4 It was agreed to continue the practice of litterpicking the areas around the Wimblebury War Memorial and the Memorial Gates at Five Ways prior to the Remembrance events.

RESOLVED: TO HOLD FURTHER EVENTS AND TO CLEAR THE AREA AROUND THE WAR MEMORIALS.

14. Consideration of acceptance and adoption of new Model Financial Regulations from NALC.

The new Regulations had been circulated. It was proposed by Cllr L. Bullock, seconded by Cllr J. Bernard and agreed to accept and adopt the new Regulations.

RESOLVED: TO ADOPT THE NEW REGULATIONS.

.....Chair

15. To note the incoming and outgoing correspondence.

The list of incoming and outgoing post, numbered 54 to 125/19 was noted.

RESOLVED: NOTED.

16. Accounts for Payment - As per separate report.

The cheques, listed in Appendix A, were presented for payment. Authority to pay the expenditure totalling £6,292.73 was proposed by Cllr J. Bernard, seconded by Cllr P. Haden and agreed.

RESOLVED: TO AUTHORISE THE LISTED PAYMENTS.

17. Items for information or Future Agendas only.

17.1 It was agreed to ask if there had been any developments with the proposed Horizon Crematorium on land south of our area near to Five Ways Island.

17.2 Cllr J. Bernard submitted his apologies for the October meeting.

RESOLVED: TO ASK FOR AN UPDATE. TO RECORD THE APOLOGIES.

18. Date of Next Meeting - Wednesday 2nd October 2019.

The date of the monthly meeting was agreed as Wednesday 2nd October 2019. Cllr M. Buttery thanked those present for their attendance and declared the meeting closed at 8.15pm.

RESOLVED: TO MEET ON 2nd OCTOBER 2019.

.....Chair