



# Heath Hayes and Wimblebury Parish Council

Minutes of the Full Council meeting held at Hayes Green Community Centre  
at 6.30pm on Wednesday 12<sup>th</sup> June 2024

## PRESENT

Councillors	Aston (E)	Bernard	Fitzgerald
	Haden	Harper	Hewitt
	Thompson		

**In attendance:** Mrs S Buxton – Parish Clerk  
1 member of the public

<b>Minute No</b>	<b>Item</b>
06//24/36.0	<b>Apologies</b> <b>Agreed</b> to accept the apologies of Cllrs J Aston, Preece, Theodorou and Wilson
06/24/37.0	<b>Declarations of personal or prejudicial interest in any item on the agenda</b> Cllr Fitzgerald – Planning Cllr Haden – CCDC
06/24/38.0	<b>To receive any requests for dispensations</b> None
06/24/39.0	<b>Chair to close the meeting for public session</b> A resident enquired about why the recreation field opposite 51 Wimblebury Road hadn't been mown, but two other fields had. Cllr Fitzgerald will investigate and report back to the resident
06/24/40.0	<b>Chair to re-open the council meeting</b> The chair re-opened the parish council meeting
06/24/41.0	<b>Vacancy on the Parish Council</b> Following the resignation of Cllr Buttery, there is a vacancy. The clerk will arrange to display the notice of the vacancy
06/24/42.0	<b>Approve the Minutes of the previous meeting – 8<sup>th</sup> May 2024</b> <i>Proposed: Cllr Haden; Seconded: Cllr Fitzgerald</i> <b>Agreed</b> that the minutes of the meeting held on 8 <sup>th</sup> May 2024 be signed as a true and correct record

Signed J Bernard

Date 10/7/24

Clerk: **Mrs Sue Buxton** Hayes Green Community Centre, Heath Way, Heath Hayes  
Phone 07951 409707 Email: clerk@hhandw.org.uk

06/24/43.0 06/24/43.1  06/24/43.2	<p><b>Matters arising</b></p> <ul style="list-style-type: none"> <li>- <b>Policy amendment at last meeting</b> – Cllr Theodorou had noted the name of A N Other council on one of the policies, but the clerk had been unable to find it and had been unsuccessful in contacting Cllr Theodorou</li> <li>- <b>Appointment of Representatives</b> – on the list of committee members and representatives appointed at the last meeting, one was missing, which the clerk will bring to the next meeting</li> <li>-</li> </ul>
06/24/44.0 06/24/44.1  06/24/44.2	<p><b>To note the draft minutes of the following committees:-</b></p> <ul style="list-style-type: none"> <li>- <b>Sustainability Issues and Open Spaces Committee</b> – 15<sup>th</sup> May 2024 <i>Proposed: Cllr Haden; Seconded: Cllr Thompson</i> <b>Agreed</b> to note the draft minutes of the Sustainability Issues and Open Spaces Committee held on 15<sup>th</sup> May 2024</li> <li>- <b>Youth, Community and Events Committee</b> – 15<sup>th</sup> May 2024 <i>Proposed: Cllr Haden; Seconded: Cllr Thompson</i> <b>Agreed</b> to note the draft minutes of the Youth, Community and Events Committee held on 15<sup>th</sup> May 2024</li> </ul>
06/24/45.0	<p><b>Chair’s Announcements and County Councillor’s update</b></p> <ul style="list-style-type: none"> <li>- Potholes - ongoing work</li> </ul>
06/24/46.0	<p><b>Clerk’s Report</b></p> <ul style="list-style-type: none"> <li>- <b>Clerk’s Report</b> – Content of the report going forward was discussed</li> <li>- <b>Training</b> – SLCC online Planning Summit - £65</li> <li>- <b>Agreed</b> to approve the clerk’s attendance at the Planning Summit at a cost of £65</li> <li>- <b>Litter picking</b> – there is a litter picking session on Saturday 15<sup>th</sup> June at 10..am meeting at Wimblebury Community Centre</li> <li>- <b>Safety of Lithium ion Batteries and e-bikes and scooters</b></li> <li>- <b>Cannock Chase District Council</b> Consultation on Gambling Act 2005 – Revised Statement of Principles 2025 Runs until 30<sup>th</sup> June 2024</li> </ul>
06/24/47.0	<p><b>Police Report</b></p> <p>Gorsemoor Park issues and inviting a PCSO to future meetings were discussed</p>
06/24/48.0  06/24/48.1 06/24/48.2  06/24/48.3	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>- <b>Receipts and Payments Report – 31/5/24</b> – Cllrs were in receipt of the report, which had an unidentified item which the clerk would report on next month</li> <li>- <b>Bank reconciliation – 31/5/24</b> – Cllrs were in receipt of the reconciliation to 31/5/24</li> <li>- <b>Payments for June</b> – Cllrs had the list of provisional payments for June, which was incomplete as not all payments have been made</li> <li>- <b>Bank mandate</b> – Unity Trust had confirmed the following:- Current signatories – Cllrs J Aston; Bernard; Fitzgerald; Haden; Hewitt; Theodorou and Thompson Current internet banking users – L Bowman (view and submit only) – to be removed now new clerk set up; S Buxton (view and submit only); Cllrs Fitzgerald; Hewitt and Thompson – all view and authorise Cllrs with lapsed internet banking access due to non usage – Cllrs J Aston; Bernard; Haden and Theodorou <i>Proposed: Cllr Haden; Seconded: Cllr Fitzgerald</i> <b>Agreed</b> that the following action be taken in respect of the bank mandate</li> <li>- Confirm addition of S Buxton with view and submit access only</li> </ul>

Signed J Bernard

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	<ul style="list-style-type: none"> <li>- Confirm removal of L Bowman with view and submit access only</li> <li>- Add Cllr Bernard to online banking to view and authorise</li> <li>- Add Cllr J Aston (subject to her agreement) to online banking to view and authorise</li> </ul>
06/24/49.0	<p><b>Planning Applications</b></p> <ul style="list-style-type: none"> <li>- <b>CH/24/120 – 9 Cleeton Street, Heath Hayes</b> – brickwork below front existing floating bay window - <b><i>no objection</i></b></li> <li>- <b>CH/24/132 – 26 Cleeton Street, Heath Hayes</b> – erection of a detached 3x bed dwelling following demolition of existing dwelling – <b><i>no objection if same footprint and has car parking been included</i></b></li> <li>- <b>CH/24/148 – Point South, Park Plaza, Hayes Way</b> – replacement of existing static advertisement board with LED digital advertisement board – <b><i>concerns about the brightness of the signs for approaching traffic</i></b></li> </ul> <p><b>Agreed</b> the clerk will discuss the applications with Cllr Hewitt and the above comments be sent to CCDC</p>
06/24/50.0	<p><b>Local Plan/Neighbourhood Plan</b> This is currently with the Planning Inspector and the item should remain on future agendas</p>
06/24/51.0	<p><b>Coronation Bench</b> This has been installed and is on Wimblebury High Street</p>
06/24/52.0	<p>Items for future meetings</p> <ul style="list-style-type: none"> <li>- Bollard key</li> <li>- Receipts and payments report May – clarification of query</li> <li>- Publication Scheme</li> <li>- Emails</li> <li>- Website</li> <li>- Waste savvy</li> </ul>
06/24/53.0	<p><b>Date of next meeting</b> <b>Agreed</b> that the next full meeting of the council be held on Wednesday 10<sup>th</sup> July 2024 at 7.00pm at Hayes Green Community Centre</p>

There being no other business the chair declared the meeting closed at 7.38pm

Signed J Bernard

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