

# Heath Hayes & Wimblebury Parish Council Events & Youth Committee Meeting

Wednesday, 18<sup>th</sup> October 2023 at 6.15pm  
Hayes Green Community Centre, WS12 3XP

**Present:** Cllrs E Aston, J Aston, A Fitzgerald, P Haden & L Wilson

**In Attendance:** Mrs L Bowman

## 1. Apologies

Apologies received from Cllr J Preece & S Thompson.

## 2. To Approve the Minutes of the meeting held on the 20<sup>th</sup> September 2023

The Minutes of the meeting held on 20<sup>th</sup> September 2023 were approved as a true record.

## 3. Remembrance Sunday - 12<sup>th</sup> November 2023

- St John's Church Reverent and warden both attended the meeting and confirmed the arrangements for the Church service and the service at Heath Hayes Memorial gates.
- 10-10.30am service at St John's Church.
- Just after 10.30am the parade would start marching up Hednesford Road towards Five Ways Island, expected arrival at the memorial gates by 10.45am.
- Mr Reg Fullelove will read the list of the fallen.
- Rev Kelly would hold a short service.
- Mr R Fullelove would recite the Exhortation.  
***They shall grow not old, as we that are left grow old: Age shall not weary them, nor the years condemn. At the going down of the sun and in the morning. We will remember them.***
- Last post leading to a two-minute silence at 11am.
- After the silence Mr R Fullelove would recite The Kohima Epitaph: ***When you go home, tell them of us and say, For your tomorrow, we gave our today.***
- Groups will be called up to lay a wreath, once all the wreaths are laid, a poem would be read and Gorsemoor School would perform a song.
- The chair would thank everyone for coming.
- The Drummer would lead the parade back down Hednesford Road.
- Refreshments would be served at St John's Church.
- Legal Services at Staffordshire Borough Council had provided Council with a copy of the road closure notice.
- 12 Marshals had been confirmed and a plan of the area.
- Poster and banners had been ordered.

Confirmed Involvement from:

- 3<sup>rd</sup> Heath Hayes Rainbows, 12 members and 3 leaders attending.
- 3<sup>rd</sup> Heath Hayes Brownies
- 4<sup>th</sup> Heath Hayes Brownies
- Heath Hayes Academy School, 13 students attending.
- Gorsemoor Primary School 35 students would be attending and singing a song for 3 minutes.
- 1<sup>st</sup> Heath Hayes Scout Group, 60 to 80 members would be attending.

- Five Ways Primary School 2 children would be attending.
- 3<sup>rd</sup> Heath Hayes Guides would be attending.
- Amanda Milling DBE MP would be sending a representative.

#### 4. Wimblebury Remembrance Service

Saturday, 11<sup>th</sup> November 2023.

- Mr Reg Fullelove would read the list of the fallen.
- Rev Kelly would hold a short service.
- Mr R Fullelove would recite the Exhortation.  
***They shall grow not old, as we that are left grow old: Age shall not weary them, nor the years condemn. At the going down of the sun and in the morning. We will remember them.***
- Last post leading to a two-minute silence at 11am.
- After the silence Mr R Fullelove would recite The Kohima Epitaph: ***When you go home, tell them of us and say, For your tomorrow, we gave our today.***
- Groups would be called up to lay a wreath.
- The chair would thank everyone for coming.
- Amanda Milling DBE MP would be attending.
- 1<sup>st</sup> Heath Hayes Scout Group would be sending a representative.

#### 5. Permission to attach poppy wreaths temporary to Eon's Lamp posts

Permission had been received. Street Poppies – Road Lighting Recommendations:

- Poppies should only use tie wraps to fix.
- They must not be installed on traffic signal or sign posts.
- Do not site where they are likely to obscure a drivers view.
- Try not to cover up the unit's identification number.
- Do not use ladders/steps to lean against the unit.
- Any damage caused to the unit must be reported to the Authority.
- Poppies are to be removed in a reasonable time after Remembrance day.

#### 6. Christmas Parade

- Marshals to be confirmed.
- 150 selection boxes to be purchased from the Chair's Allowance.
- Photographer to be booked.
- Legal Services at Staffordshire Borough Council had provided Council with a draft copy of the road closure order.

#### 7. Items for Future Agenda

#### 8. Date of next meeting, 29<sup>th</sup> November 2023.

Signed: 

Dated: 29<sup>th</sup> November 2023