

# Heath Hayes & Wimblebury Parish Council Events & Youth Committee Meeting

Wednesday, 9<sup>th</sup> August 2023 at 6pm  
Hayes Green Community Centre, WS12 3XP

**Present:** Cllrs E Aston, J Aston, V Davies, A Fitzgerald, S Thompson, & L Wilson

**In Attendance:** Mrs L Bowman

## 1. Apologies

Apologies received from Cllr P Haden

## 2. To Approve the Minutes of the meeting held on the 24th May 2023

The Minutes of the meeting held on 24th May 2023 were approved as a true record.

## 3. Remembrance Sunday - 12<sup>th</sup> November 2023

- St John's Church had confirmed involvement in the event and to host the Service.
- Community First Responders confirmed involvement.
- Staffordshire Police acknowledged the event.
- Staffordshire Highways acknowledged the event.
- Royal British Legion was unable to attend.
- A Drummer to lead the parade had been confirmed.
- Bugler, Cllr Aston may be able to source.
- 5 Yellow (this road is closed) metal a-boards had been ordered and received.
- Cllr Wilson to approach Mr Fullelove

Emails sent to:

- Legal Services at Staffordshire Borough Council, Road closure order.
- Staffordshire Fire & Rescue.
- St John Ambulance, first aid cover had been applied for.

Draft emails ready to send to:

- 3<sup>rd</sup> & 4<sup>th</sup> Heath Hayes.
- 1<sup>st</sup> Heath Hayes Scout Group.
- 3<sup>rd</sup> & 4<sup>th</sup> Heath Hayes Rainbows.
- 3<sup>rd</sup> & 4<sup>th</sup> Heath Hayes Brownies.
- 3<sup>rd</sup> Heath Hayes Guides.
- Five Ways Primary School.
- Gorsemoor Primary School.
- Heath Hayes Academy School.
- Kingsmead School.

## 4. Wimblebury Remembrance Service

The confirmed date was Saturday, 11<sup>th</sup> November at 10.45am.

Hayes Green Community Centre, Heath Way, Heath Hayes  
Phone: 07951409707 Email: clerk@hhandw.org.uk

**5. Remembrance Sunday Risk Assessment**

Council agreed the Remembrance Sunday Risk Assessment.

**6. Permission to attach poppy wreaths temporary to Eon's Lamp posts**

Council noted the permission application forms.

Council agreed the Poppy/Christmas Wreaths Risk Assessment.

**7. Prosperity Fund Project**

Committee to consider further spending.

- Walkie Talkies, Council agreed to purchase the Walkie Talkies, from the Council budget.
- National Grid, new electricity supply at Five Ways. Council considered the quote too high.
- Sound System, Council agreed the Sound System Hire.
- 10 Fancy Dress Costumes – 4 reindeer, 2 snowmen, 2 elves on shelf, 2 Santa helpers. Council approved the costumes.

**8. Christmas Parade, Saturday 9<sup>th</sup> December at 4pm**

Emails sent to:

- Staffordshire Fire & Rescue
- Legal Services at Staffordshire Borough Council, Road closure order.
- Mercian Community Band & Drums had been booked at a cost of £300
- Rotary Club of Cannock Santa had been confirmed.
- Community First Responders confirmed involvement.
- Staffordshire Police acknowledged the event.
- Staffordshire Highways acknowledged the event.
- St John's Ambulance, first aid cover applied for.

Draft emails ready to send to:

- 3<sup>rd</sup> & 4<sup>th</sup> Heath Hayes
- 1<sup>st</sup> Heath Hayes Scout Group
- 3<sup>rd</sup> & 4<sup>th</sup> Heath Hayes Rainbows
- 3<sup>rd</sup> & 4<sup>th</sup> Heath Hayes Brownies
- 3<sup>rd</sup> Heath Hayes Guides
- Five Ways Primary School
- Gorsemoor Primary School
- Heath Hayes Academy School
- Kingsmead School

**9. Christmas Parade Risk Assessment**

Council agreed Christmas Parade Risk Assessment.

**10. Items for Future Agenda**

**11. Date of next meeting – Wednesday, 20<sup>th</sup> September 2023.**

Signed: .....  .....

Dated: .....  .....  
20 Sept 23