

Heath Hayes & Wimblebury Parish Council Events & Youth Committee Meeting

Wednesday, 27th April at 10am
Hayes Green Community Centre, WS12 3XP

Present: Cllrs J Ashford, A Fitzgerald, S Thompson, D Todd, L Wilson

In Attendance: Mrs L Bowman

1. Apologies

Apologies received from Cllr M Buttery & P Haden

No apology received from Cllr P Dadge

2. To Approve the Minutes of the meeting held on the 16th March 2022

The Minutes of the meeting held on 16th March 2022 were approved.

3. Queens Platinum Jubilee, Saturday 4th June

- Risk Assessment, the committee approved the risk assessment. A copy would be sent to Cannock Chase District Council.
- Beacon Risk Assessment, the committee approved the risk assessment and agreed on a small lighting of the beacon at the Hayes Green Community Centre on Thursday 2nd June at 9.15pm, Councillors and community centre trustees would be invited.
- Event Management Plan, the committee approved the event management plan. A copy would be sent to Cannock Chase District Council.
- Heath Hayes Park Plan, the committee agreed the plan. A copy would be sent to Cannock Chase District Council.
- Marshal Cover, Marshals to meet at 10am on the car park at Heath Hayes Park. A WhatsApp group would be created to communicate with marshals. All Day Cover Laurie, Lisa, Sam, John, Jodie, Paul, Julie, Adie, Martyn

Litter picker/Marshall	1pm - 4pm	Sam/John /Adie
Litter picker/Marshall	4pm -7pm	Laurie/Sam/Martyn/Adie
Stage Marshall	1pm - 4pm	Lisa/Martyn
Stage Marshall	4pm -7pm	Lisa/Paris
Lost Child Marshall	1pm - 4pm	Little Chimps Nursery/Jodie/Paul
Lost Child Marshall	4pm -7pm	Little Chimps Nursery/Jodie/Paul
Lost Child Point/Medical Gazebo	1pm - 4pm	Little Chimps Nursery
Lost Child Point/Medical Gazebo	4pm -7pm	Little Chimps Nursery
Selling of amusement wrist bands	1pm - 4pm	Laurie/Julie
Selling of amusement wrist bands	4pm -7pm	John/Diane

- Clerks Notes, the committee noted the Clerks notes.
- Stalls, 12 stalls had confirmed to date. Heath Hayes Community table would be providing a barbeque and refreshments.
- First Aid Cover, Little Chimps nursery would provide first aid cover.
- Running order of entertainment: Stage School would commence at 1pm, followed by Aldridge Musical Society, Bhangra drum/dancers, Belly Dancers Definitely KB, Sheena

Hayes Green Community Centre, Heath Way, Heath Hayes
Phone: 07951409707 Email: clerk@hhandw.org.uk

McHugh, Abba tribute band, Party Popperz and a DJ would fill in any gaps. Residents are encouraged to bring their own chairs.

- The committee agreed to purchase 300 badges and 100 mugs to give out to children when purchasing a hand stamp for the inflatables. A hand stamp would be purchased.
- Cllr Thompson would provide a Gazebo and metal cash box.
- Cllr Wilson would provide a metal cash box and float.
- Cllr Aston to contact Kingsmead to borrow a large gazebo and supply a barbeque. Cllr Aston to contact the ladies football club to participate in the event.

4. Items for Future Agenda

None

5. Date of next meeting – 18th May 2022 at 9.30am

Signed..... *H.J. Wilson*

Dated..... *18.5.22*