

Heath Hayes & Wimblebury Parish Council Events & Youth Committee Meeting

Wednesday, 9th August 2023 at 6pm
Hayes Green Community Centre, WS12 3XP

Agenda

1. Apologies

2. To Approve the Minutes of the meeting held on the 24th May 2023 Attachment (1)

3. Remembrance Sunday - 12th November 2023

- St John's Church had confirmed involvement in the event and to host the Service.
- Community First Responders confirmed involvement.
- Staffordshire Police acknowledged the event.
- Staffordshire Highways acknowledged the event.
- Royal British Legion are unable to be involved in our event.
- Drummer to lead the parade.
- Bugler.
- 5 Yellow (this road is closed) metal a-boards had been order and received.

Emails sent to:

- Legal Services at Staffordshire Borough Council, Road closure order. Attachment (2)
- Staffordshire Fire & Rescue
- St John Ambulance, first aid cover applied for.

Draft emails ready to send to:

- 3rd & 4th Heath Hayes
- 1st Heath Hayes Scout Group
- 3rd & 4th Heath Hayes Rainbows
- 3rd & 4th Heath Hayes Brownies
- 3rd Heath Hayes Guides
- Five Ways Primary School
- Gorsemoor Primary School
- Heath Hayes Academy School
- Kingsmead School

4. Wimblebury Remembrance Service

Date to be confirmed.

5. Remembrance Sunday Risk Assessment

Council to agree Remembrance Sunday Risk Assessment.

Attachment (3)

6. Permission to attach poppy wreaths temporary to Eon's Lamp posts

Council to note permission application forms.

Council to agree Poppy/Christmas Wreaths Risk Assessment.

Attachment (4)

Attachment (5)

Attachment (6)

7. Prosperity Fund Project

Committee to consider further spending.

- Walkie Talkies Attachment (7)
- National Grid, new electricity supply at Five Ways. Attachment (8)
- Sound System Attachment (9)
- 10 Fancy Dress Costumes – 4 reindeer, 2 snowmen, 2 elves on shelf, 2 Santa helpers. Attachment (10)

8. Christmas Parade

Emails sent to:

- Staffordshire Fire & Rescue
- Legal Services at Staffordshire Borough Council, Road closure order. Attachment (11)

- Mercian Community Band & Drums had been booked at a cost of £300
- Rotary Club of Cannock Santa had been confirmed.
- Community First Responders confirmed involvement.
- Staffordshire Police acknowledged the event.
- Staffordshire Highways acknowledged the event.
- St John's Ambulance, first aid cover applied for.

Draft emails ready to send to:

- 3rd & 4th Heath Hayes
- 1st Heath Hayes Scout Group
- 3rd & 4th Heath Hayes Rainbows
- 3rd & 4th Heath Hayes Brownies
- 3rd Heath Hayes Guides
- Five Ways Primary School
- Gorsemoor Primary School
- Heath Hayes Academy School
- Kingsmead School

9. Christmas Parade Risk Assessment

Attachment (12)

Council to agree Christmas Parade Risk Assessment.

10. Items for Future Agenda

11. Date of next meeting – to be confirmed.