

## Heath Hayes & Wimblebury Parish Council

**You are hereby invited to a meeting of the Parish Council  
To be held on Wednesday 10<sup>th</sup> March 2021  
Commencing 7.30pm**

### **Remotely on Zoom**

<https://us02web.zoom.us/j/81309739312>

Attachments on Request

## **A G E N D A**

**1. Apologies**

To consider and approve the apologies.

**2. To Approve the Minutes of the meetings held on the 3<sup>rd</sup> February 2021**

Attachment (1)

**3. Declarations of Interest**

**4. Public Participation**

Residents are invited give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the Agenda are asked to notify the Clerk at least 8hrs before the meeting. Members of the public may not take part in the Council meeting itself.

**5. Chairman's Announcements & County Council's update**

**6. Clerks Report end of Year Report**

Council to Note Clerks Report

Attachment (2)

**7. Police Report**

Update

**8. Parking Issues**

- Chapel Street/ Hednesford Road
- School Parking

**9. Income & Payments**

**9.1** Council to note payments since the last report that had been authorised by the Audit and governance Committee and Monthly Finance Report.  
Attachment (3)

**9.2** Council to note the Bank Reconciliation.

Reserves Brought Forward 31 <sup>st</sup> March 2020	£4,242.97
Income	£77,903.51
Payments	£50,103.87
Balance 25/02/2021	£32,042.61

## **10. Planning**

- 10.1** Council to note the Planning Decisions & Applications authorised by the Planning Committee.  
Attachment (4)
- 10.2** Council to agree the Protocol for Planning Applications.  
Attachment (5)

## **11. Audit & Governance Committee Meeting**

- 11.1** Council to consider and approve the Minutes of the Audit & Governance Committee meeting 1<sup>st</sup> February 2021.  
Attachment (6)
- 11.2** Council to agree allocated Reserves
- |                               |            |
|-------------------------------|------------|
| Community Infrastructure Levy | £ 5,840.37 |
| Election Costs                | £ 3,000.00 |
| General Reserves              | £17,500.00 |
- 11.3** Community Centre Grant
- 11.4** Council to Agree Parish Gardner/Handyperson
- Job Description  
Attachment (7)
  - Contract of Employment  
Attachment (8)
  - Advert for Facebook  
Attachment (9)

## **12. Sustainability Committee Meeting**

- 12.1** Council to consider and approve the Minutes of the Sustainability Committee meeting 22<sup>nd</sup> February 2021  
Attachment (10)
- 12.2** Council to consider and approve the Sustainability Policy  
Attachment (11)
- 12.3** Council to consider purchasing Litter Pickers, Labelling Machine and Children's Hi Vis vests.  
Attachment (12)

## **13. Events Committee Meeting**

Council to consider and approve the Minutes of the Events Committee meeting 1<sup>st</sup> March 2021.

Attachment (13)

**14. Council to Consider the S137 Grants Awards 2021**

Attachment (14)

**15. Council to Consider the Awards 2021**

- **15.1 Citizen of the Year Award**

Lydia Worthington x 3

Lisa Wilson x 2

Kerrie Morris

Attachment (15)

- **15.2 Young Person Award**

Nathan Williams

Attachment (16)

- **15.3 Business Award**

Sunnyside up Café

Bains Pharmacy x 3

Attachment (17)

- **15.4 Covid Volunteer Award**

All the Heath Hayes & Wimblebury Support Group

Dianne Quimby

Lydia Worthington x 2

Head Teachers at Gorsemoor Primary, Five Ways Primary, Heath Hayes Academy

Lisa Wilson & Vicky Davies

Clare Walton

Attachment (18)

- **15.5 Letter from Staffordshire Lieutenancy, County's Heroes**

Attachment (19)

- **Staffordshire County Council Dignity in Care awards**

Attachment (20)

**16. Custodian Trustee of Hayes Green Community Centre**

Attachment (21)

LTN 28 | BASIC CHARITY LAW

Attachment (22)

**17. Items for Information or Future Agendas**

**18. Date of Next Meeting - Wednesday, 14<sup>th</sup> April 2021 at 7.30pm**