

Heath Hayes & Wimblebury Parish Council

**You are hereby summoned to a meeting of the Parish Council
To be held on Wednesday 8th July 2020
Commencing 7.30pm**

Remotely on Zoom

<https://us02web.zoom.us/j/81576573071>

Meeting ID: 815 7657 3071

A G E N D A

- 1. Apologies**
- 2. To Approve the Minutes of the meetings held on the 3rd June 2020**
- 3. Declarations of Interest**
- 4. Public Participation**

Residents are invited give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public wishing to raise issues which are not on the Agenda are asked to notify the Clerk before the meeting. Members of the public may not take part in the Council meeting itself.
- 5. Chairman's Announcements**
- 6. Clerks Report**
- 7. Income & Payments**
- 8. To note the Internal Auditor's Report for 2019/20**
- 9. Annual Governance Statement**

To review the Annual Governance Statement as part of the Annual Return 2019/20 and consider the responses required.
- 10. Annual Return**

To approve the Annual Return for 2019/20 Section 2, Accounting statements 2019/20
- 11. To agree and approve the Council's response to the Internal Auditor's Report**
- 12. Planning**
 - Planning Applications.
 - Agree Terms of Reference for the Planning Committee.

13. Parish Council Lease

- Cannel Mount the correspondence address has been changed note Letter from Staffordshire County Council does the Council want to change the address on the lease, cost may be incurred?
- Hayes Green Community Centre Lease
Is the Council happy to negotiate with CCDC to transfer the lease over to the Hayes Green Community Centre Charity Trust?

14. Open Spaces Committee

- Minutes of the Meeting: 12th June 2020.
- Agree Terms of Reference for the Open Spaces Committee.
- Quote from J&S Garden Care for immediate work identified within the Parish.

15. Sustainability Issues Committee

Agree the Terms of Reference for the Sustainability Issues Committee.

16. Social Media Policy

Agree the Social Media Policy.

17. Health and Safety Policy

Agree the Health and Safety Policy.

18. Defibrillators

- St Johns Church
- Community Life Church
- Tasty Bites
- Hayes Green Community Centre

None of the above defibrillators are currently operational, a quote has been received from Community First Responder to purchase, install and network, further quotes received from SP Services and Defibshop supply only.

19. Website

Consider attached quotes to update the Council's current website.

20. Items for Information or Future Agenda's

21. Date of Next Meeting - Wednesday, 2nd September 2020 at 7.30pm

Attachments can be emailed on request.