

Heath Hayes & Wimblebury Parish Council

**You are hereby summoned to a meeting of the Parish Council.
To be held on Wednesday 5th June 2019.
Commencing 7.30pm at the Hayes Green Community Centre,
Heath Way, Heath Hayes.**

A G E N D A

Chair's Announcements and Public Participation.

The first 30 minutes will be set aside if required, if any members of the public wish to raise any issues or ask any questions.

1. Apologies.

Consideration of any apologies received in writing before the meeting.

2. Declarations of Interests and Dispensations on Agenda items.

3. To Approve the Minutes of the Annual General Meeting held on 15th May 2019 and consideration of any matters arising, not on the agenda.

4. Planning;

4.1 Applications dealt with by Planning Committee.

4.2 Decisions reported by Cannock Chase Council.

5. Consideration of re-adoption of protocols and documents, including;

5.1 Standing Orders.

5.2 Policy Statement.

5.3 Financial Regulations.

5.4 Risk Management and Assessment.

5.5 Equal Opportunities Policy.

5.6 Code of Conduct.

5.7 Protocol – Public Participation at Meetings.

5.8 Disciplinary Procedure.

5.9 Protocol – Grant Procedure.

5.10 Protocol – Remembrance Day.

5.11 Social Media Policy.

5.12 Safeguarding Policy.

5.13 Protocol to mark the death of the Sovereign or other senior member of the Royal Family.

5.14 Protocol for Annual Awards.

6. Hayes Green Community Centre. Consideration of issues regarding the refurbishment, current and future use of the Centre.

6.1 Advertising frame.

6.2 Honours Board in Meeting Room.

6.3 Display cabinet in meeting room.

6.4 Trustees. Authority to change nominees to reflect the Council.

7. Remembrance Events and Issues. Outline of arrangements.

7.1 Event at Wimblebury, 3rd November 2019.

7.2 Remembrance Sunday 10th November.

8. Cannel Mount. Consideration of any developments and projects.

8.1 Including liaison with Kingsmead School.

8.2 Budget for bird, bat and owl boxes.

9. Litter Project. Current position and future plans.

9.1 Maintenance and storage of equipment.

9.2 General plan for programme of events. Dates and locations.

9.3 Next event, Saturday 15th June 2019.

10. Christmas Lights.

10.1 Consideration of the arrangements for 2020 onwards.

10.2 Consideration of suggestions for changes in provision.

11. Memorial Benches at Five Ways Island.

11.1 Current position and future plans.

11.2 Consideration of arrangements for a commissioning event.

12. Protocol for co-option of Councillors. Consideration of an agreed procedure for co-option.

13. Dementia. Consideration of nominating a representative to liaise in a project to make the area "Dementia Friendly".

14. Walks and Cycle Routes in the area. Consideration of projects for the Open Spaces Committee including a "Parish Walkabout".

15. Bank Signatories. To authorise the change of signatories on the Council bank accounts to reflect the current council.

16. Cannock Chase Local Plan Consultation. Consideration of the submission of comments and offer of presentation from Cannock Council.

17. Letter from resident about drains and potholes on Hednesford Road and youth provision in the area. Consideration of comments and reply.

18. School Parking. Consideration of suggestions to improve the position.

19. To note the incoming and outgoing correspondence;

20. Accounts for Payment - As per separate report.
21. Items for Information or Future Agendas only.
22. Date of Next Meeting – Wednesday 3rd July 2019.

Clerk, Mr R. Smythe. CMC. FILCM. 28th May 2019.
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