

Heath Hayes & Wimblebury Parish Council

You are hereby summoned to a Meeting of the Parish Council
To be held on Wednesday 13th September 2023
Commencing at 7pm
At Hayes Green Community Centre

A G E N D A

09/23/66.0 Apologies

To consider and approve the apologies.

09/23/67.0 To Approve the Minutes of the meetings held on the 5th July 2023

Attachment (1)

09/23/68.0 Declarations of Interest Personal and Pecuniary

09/23/69.0 Public Participation

Residents are invited give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8hrs before the meeting. Members of the public may not take part in the Council meeting itself.

09/23/70.0 Chair's Announcements & County Council's update

09/23/71.0 Clerks Report

Council to note clerks report & correspondence.

Attachment (2)

09/23/72.0 Police Report

Council to note Police Report.

Attachment (3)

09/23/73.0 Income & Payments

Council to note payments since the last report that had been authorised by the audit and governance committee and monthly finance report.

Attachment (4)

09/23/73.1 Council to note the bank reconciliation.

Reserves Brought Forward 1 st April 2023	£93,614.46
Income	£58,394.22
Payments	£57,998.00
Balance as per bank statement: 22 nd August 2023	£94,010.68

09/23/74.0 Notice of Completion of Audit of the Accounts for the Year ended 31 March 2023

Council to take note of the Auditors comments.

09/23/74.1 Audited Annual Governance & Accountability Return 2022/23

Section 3- External Auditors Report and Certificate

Attachment (5)

09/23/74.2 Mazars Completion Letter

Attachment (6)

09/23/74.3 Notice of conclusion of the audit

Attachment (7)

Clerk: *Mrs L Bowman* Dated: 4th September 2023
Hayes Green Community Centre, Heath Way, Heath Hayes
Phone: 07951409707 Email: clerk@hhandw.org.uk

09/23/75.0 Planning Committee

Council to note the planning applications authorised by the planning committee and decisions received from Cannock Chase District Council. Attachment (8)

09/23/76.0 Events Committee Meeting

09/23/76.1 Council to approve the minutes from the events committee meeting on Wednesday, 9th August 2023. Attachment (9)

09/23/77.0 Open Spaces Committee Meeting

07/23/77.1 Council to approve the minutes from the Open Spaces committee meeting on Wednesday, 9th August 2023. Attachment (10)

09/23/78.0 Highways Projects

Council to consider areas to spend the £5,000 budget. Tarmac and patch pathways had been a consideration.

07/23/79.0 Road Traffic Regulation Act 1984, Provision Of Puffin Crossing Heath Way

Council to note the latest proposal for a Puffin Crossing on Heath Way. Attachment (11)

09/23/80.0 Neighbourhood Plan

A decision for the Council to have a neighbourhood plan was deferred from the October 2022 meeting (10/22/106.0). Council to decided if they would like to explore the option again.

09/23/81.0 Prosperity Fund

09/23/76.1 Council to consider the next 2 year spends, proposals: Attachment (12)
Balance 2023-24 £6,946.17
Balance 2024-25 £32,436.29

09/23/82.0 Asset Register

Council to review and approve the updated Asset Register. Attachment (13)

09/23/83.0 Review of Committee Members

Council to review committee members. Attachment (14)

09/23/84.0 Speed Indication Signs

Council to agree the location of the Speed Indication Signs on Brickworks Road. Attachment (15 & 16)

09/23/85.0 Friends of Heath Hayes Park, Scarecrow Festival

Council to consider entering a Parish Council Scarecrow into the festival.

09/23/86.0 Council Insurance Policy

Council to review and consider the insurance quote received. Attachment (17, 18 & 19)

09/23/87.0 Items for Information or Future Agendas**09/23/88.0 Date of Next Meeting - Council Meeting Wednesday, 4th October 2023 at 7pm**