

Heath Hayes & Wimblebury Parish Council
Meeting of the Parish Council
Held on Wednesday, 7th February 2024
Commencing at 6.30pm
At Hayes Green Community Centre

Present: Cllrs S Thompson (Chair), J Aston, J Bernard, M Buttery, A Fitzgerald, P Haden, P Hewitt, P Theodorou & L Wilson.

In Attendance:

Parish Clerk: Mrs L Bowman

Members of Public: 1

02/24/145.0 Apologies

Apologies received from Cllr E Aston, P Jones & J Preece.

02/24/146.0 To Approve the Minutes of the meetings held on the 3rd January 2024

The minutes of the meeting held on the 3rd January 2024 were approved as a true record.

Proposed: Cllr P Haden

Seconded: Cllr J Bernard

02/24/147.0 Declarations of Interest Personal and Pecuniary

Cllr J Aston, A Fitzgerald and L Wilson - Planning

Cllr M Buttery - Substitute Planning

02/24/148.0 Public Participation

A resident had emailed some questions regarding an Agenda item that they would like Council to answer.

02/24/148.1 Were the fingers dropped off?

The fingers were not dropped off as they had gone missing from Amey's Yard.

02/24/148.2 What communication was made by the Clerk or Councillors to Staffordshire County Council officers, in the week commencing 28th March 2022 regarding the drop off or lack of it?

Any communication had already been sent within the Freedom of Information request.

02/24/148.3 How and when were the County Councillors on the Parish Council, who already had been involved with the issue, made aware that the fingerpost was missing from the Gailey Depot?

The County Councillors involved cannot give a specific date that they had been advised that the Fingerpost had gone missing, as the event happened almost two years ago.

02/24/148.4 After the County Council said they couldn't source a cast iron replacement 14 months ago, had both the Parish Council and the County Councillors given up asking when a replacement would be supplied?

As the fingerpost is not the property of the Parish Council, it had merely been an oversight that an update had not been obtained. As this had now been brought to the attention of the Parish Council, a County Councillor would follow the matter up with Highways and would be happy to submit the petition that had been circulated to Staffordshire Highways on behalf of the community. The Clerk had passed some possible manufacturers onto Highways to obtain quotes.

02/24/149.0 Chair's Announcements & County Council's update

The Chair attended the Holocaust Service at St Lukes Church representing the Council.

02/24/150.0 Clerks Report

Council noted the clerks report & correspondence.

- The Parish handyman had cleared a small proportion of the path at five ways island heading towards Burntwood, the Clerk requested that the road sweeper, sweep along the path.
- Member of the Audit & Governance committee had been requested to be added to Unity Trust Bank mandate.
- The Clerk, Chair and Cllr Haden attended a meeting of the Hayes Green Community Centre Trustees.
- Two new speed indicator signs had been installed on Brickworks Road; one sign had been funded through the UK prosperity fund.
- 2 Grit bins had been installed in Wimblebury.
- Clerks holiday dates.
- Council received data from the speed indicator signs on the Cannock Road, John Street and Heath Way.
- The Department for Levelling Up, Housing and Communities has notified the National Association of Local Councils (NALC) that the appropriate sum for section 137(4)(a) of the Local Government Act 1972 (the 1972 Act) for local (parish and town) councils in England for 2024/25 is £10.81.

02/24/151.0 Police Report

Council noted January Police Report. Council suggested inviting the PCSO's to the Open Spaces Committee meeting to offer more availability to meetings.

Vehicle Crime

08/01/2024	- Tesco	- Van broken into whilst on car park, tools stolen.
17/01/2024	- Haymaker Way	- Vauxhall Insignia stolen. Owner started ignition and went back inside property leaving the vehicle running.
23/01/2024	- Kielder Close	- Attempted theft of Land Rover Defender. Vehicle secure, offender(s) unsuccessful. The vehicle offenders returned and stole, later recovered in the West Midlands.

Burglaries

19/01/2024	- Brooklyn Road	- Offenders smashed a ground floor rear window whilst the elderly resident was at home. The resident had been threatened, jewellery and phone stolen. Vehicle used by offenders located, one male arrested for offence. Enquiries ongoing to identify other offenders.
31/01/2024	- Gorsemoor Road	- Car key burglary where a black Audi SQ5 stolen off driveway.

Anti Social Behaviour

25/01/2024	- Tesco	- Vehicle gathering late evening on car park revving the engines.
27/01/2024	- Hawthorne Road	- Motorbike, suspected to be off-road bike, reported being used in the fields that back off Hawthorne Road / Wimblebury Road.

02/24/152.0 Income & Payments

02/24/152.1 Council noted the Income received since the last report.

Date	Source	Total
30/01/2024	HMRC VTR	£469.45

02/24/152.2 Council noted the payments since the last report that had been authorised by the audit and governance committee and monthly finance report.

Date	Payee	Total
31/12/2023	Unity Bank	£18.00
02/01/2024	Lloyds Bank Charge Card Tesco, eBay, Bank Charge	£58.81
15/01/2024	EE	£18.00
19/01/2024	Lite Ltd	£3,732.00
19/01/2024	Administration Expense	£3,292.02
19/01/2024	Design 380	£120.00
19/01/2024	Morelock Signs Ltd	£3,709.20
19/01/2024	npower	£54.10
26/01/2024	Norton Canes Parish Council	-£1,125.76
31/01/2024	Lloyds Bank Charge Card	£3.00
		£9,879.37

02/24/152.3 Council noted the bank reconciliation.

Reserves Brought Forward 1 st April 2023	£ 93,614.46
Income	£119,305.51
Payments	£ 96,133.39
Balance as per bank statement: 31 st January 2024	£116,786.58

02/24/152.4 Council noted the Vat Reclaimed for October, November and December 2023.

02/24/152.5 Cllr Bernard expressed an interest to join the Audit & Governance Committee.

Resolved: Cllr Bernard to join the Audit & Governance Committee.

02/24/153.0 Planning Committee

02/24/153.1 Council noted the planning decisions received from Cannock Chase District Council.

Application Number	Date	Location	Description	Comments
CH/23/0391 01/24/141.0 GRANTED 25/01/2024	28/11/2023	8 Farm Close WS12 2BX	Erection of a part single and part two storey side extension	No objection

02/24/153.2 Council noted the planning applications authorised by the planning committee.

Application Number	Date	Location	Description	Comments
CH/24/005	10/01/2024	5 Chopin Close WS11 7XD	Lawful Development Certificate for the conversion of existing conservatory.	No objection
CH/24/008	11/01/2024	17 Haymaker Way WS12 0FU	Prior approval for the conversion of existing conservatory to brick structure with tiled roof.	No objection

CH/24/009	12/01/2024	1 Millers Vale WS12 3UP	Erection of a two storey side extension and front porch.	No objection
-----------	------------	-------------------------------	--	--------------

02/24/153.3 Cllr Bernard expressed an interest to join the Planning Committee.
Resolved: Cllr Bernard to join the Planning Committee.

02/24/154.0 Open Spaces Committee

02/24/154.1 Council noted the minutes from the Open Spaces Committee meeting on Wednesday, 17th January 2024 and complemented the handyman for his efforts.

02/24/155.0 Events Committee

02/24/155.1 Council noted the minutes from the Events Committee meeting on Wednesday, 17th January 2024 and the actions therein.

02/24/156.0 Asset Register

Council to note and agree the updated Asset Register.
Resolved to: Council agreed the updated Asset Register.

02/24/157.0 Cyber Insurance Renewal Quote for Cyber Package Insurance Policy

Council to note renewing the Cyber Insurance Policy. Quotation Schedule
Invoice
Renewal Confirmation Letter
Policy Covering Letter
Statement of fact
Resolved to: Council agreed the Cyber Insurance renewal.

02/24/158.0 Biffa AD Plant

02/24/158.1 Council to receive an update relating to the recent planning application.
The AD Plant would have a positive impact on the local environment, energy produced from leftover food waste would be feed back to the national grid, the additional silo would reduce the smells and keep them running, resulting in cleaner air. County Councillors objected to additional opening hours and agreed that landfill tipping would cease in 2033 and be restored to nature by 2042. The original planning application had been open ended with no end date in place to operate on site. The Biffa recycling centre was a separate company and would continue.

02/24/159.0 Five Ways Fingers Post

To notify Council of a Freedom of Information request.
Council had received a freedom of information request from a member of the public regarding the fingerpost that had been situated on Five Ways Island. The Fingerpost had been in a vehicle collision and unfortunately misplaced when it had been returned to Amey's yard.

The clerk replied to the request, there had been very little information on this as the fingerpost did not belong to the Parish Council and no past or present Councillors had ever requested the item to be put on the Council Agenda to discuss. Questions had been raised and answered in the public participation of the meeting.

02/24/160.0 Heath Hayes Park Gates

Update on the opening and closing of Heath Hayes Park Gates.

As far as Cannock Chase Council had been concerned the gate had still been locked by a volunteer. However, this was a voluntary role therefore it had not been monitored.

Resolved: To email the cabinet member and manager of parks and open spaces, to request that the park gates be opened and closed at the appropriate times agreed during summer and winter months.

02/24/161.0 Planters on Hednesford Road

Council to consider adopting the planter on the Hednesford Road.

Cannock Chase District Council had no objection to the Parish Council taking over the planter and had suggested hardy perennial or herbaceous plants as these would be much more drought resistant. The District Council would offer bark chippings to dress the top of bed to help hold moisture in the beds and reduce weed growth.

Resolved: Council agreed to maintain the planter on the Hednesford Road.

02/24/162.0 Hobart & Melbourne Road

02/24/162.1 Schedule of works, Work had been completed. Council had been provided photo evidence of work. Councillors had got concerns that a few area had been missed, the Clerk would bring this to the attention of the contractor.

02/24/163.0 Items for Information or Future Agendas

Facebook.

02/24/164.0 Date of Next Meeting - Council Meeting Wednesday, 13th March 2023 at 6.30pm

Public and Press were excluded from the next part of the meeting due to the Confidential nature of the business.

CONFIDENTIAL

02/24/165.0 Staffing Matters

Council had been notified of the resignation of the Clerk.

Meeting Ended: 8pm

Signed: [REDACTED]

Dated: [REDACTED]