

# Heath Hayes & Wimblebury Parish Council

## Meeting of the Parish Council Held on Wednesday 4<sup>th</sup> October 2023 Commencing at 7pm At Hayes Green Community Centre

**Present:** Cllrs S Thompson (Chair), M Buttery, A Fitzgerald, P Haden, P Jones, P Hewitt, J Preece & L Wilson.

**In Attendance:**

Parish Clerk: Mrs L Bowman

Members of Public: 1

**10/23/89.0 Apologies**

Apologies received from Cllr E Aston, J Aston, H Rushton & P Theodorou.

**10/23/90.0 To Approve the Minutes of the meetings held on the 13<sup>th</sup> September 2023**

The minutes of the meeting held on the 13<sup>th</sup> September 2023 were approved as a true record.

Proposed: Cllr L Wilson

Seconded: Cllr P Haden

**10/23/91.0 Declarations of Interest Personal and Pecuniary**

Cllr A Fitzgerald, P Jones and L Wilson - Planning

Cllr M Buttery - Substitute Planning

**10/23/92.0 Public Participation**

A member of the public addressed Council with a question?

"After reading the resignation letters of the last two councillors, I'd like to ask the Council what steps or measures they are taking to address the way above average resignation rate".

Council had sought advice from the Staffordshire Parish Council Association who consider two resignations in four months not to be unusual. Nor would the Staffordshire Parish Council Association or National Association of Local Councils ever investigate a Council should lots of vacancies arise, vacancies arise for many reasons. Council expressed their disappointment in the two resignations.

**10/23/93.0 Chair's Announcements & County Council's update**

The Chair attended former Cllr C Woods funeral and a Health & Wellbeing launch at the Cherished Coffee shop as the Parish Council representative.

**10/23/94.0 Clerks Report**

Council noted the clerks report & correspondence.

- The Parish Facebook Group now has: 3465 members.
- The 4 Council owned Defibrillators were all working satisfactorily.
- The Parish Gardener/handyman had been issued with a permit to use the waste recycling centre at Cannock and Burntwood.

- A report of Councillors receiving an anonymous email, defamatory to a local resident, the email had been forwarded to the police for further investigation.
- Apologies for both Council and committee meetings must be emailed to the clerk before the start of the meeting.
- Data from speed indicator sign on Heath Way, Cannock Road and John Street had been provided to Council.
- Cllr Hewitt attended Friends of Chasewater meeting as the Parish Council representative.

### 10/23/95.0 Police Report

Council did not receive a Police Report.

### 10/23/96.0 Income & Payments

Council noted the payments since the last report that had been authorised by the audit and governance committee and monthly finance report.

Date	Payee	TOTAL
07/09/2023	Nest	£37.75
15/09/2023	EE	£36.00
20/09/2023	Arthur J Gallagher Insurance	£1,797.69
20/09/2023	npower	£44.31
20/09/2023	Screwfix	£37.99
20/09/2023	Centro Webnet & Systems	£157.97
22/09/2023	Administration Expenses	£4,435.08
		<b>£6,546.79</b>

10/23/96.1 Council noted the bank reconciliation.

Reserves Brought Forward 1 <sup>st</sup> April 2023	£93,614.46
Income	£58,394.22
Payments	£64,544.79
Balance as per bank statement: 27 <sup>th</sup> September 2023	£87,463.88

10/23/96.2 Council noted the VAT amount reclaimed April, May, June, July, August, September 2023

### 10/23/97.0 Planning Committee

10/23/97.1 Council noted the planning decisions received from Cannock Chase District Council.

Application Number	Date	Location	Description	Comments
CH/23/0271 09/23/75.0 GRANTED 15/09/2023	14/08/2023	16 Pheasant Way, WS11 7LB	Single storey side/rear wraparound extension.	No Objection but would be concerned over parking spaces.

10/23/97.2 Council noted the planning applications authorised by the planning committee.

Application Number	Date	Location	Description	Comments
CH/23/0314	30/08/2023	POPLARS WASTE DISPOSAL SITE, WS11 8NQ	Staffordshire County Council consultation in connection with submission of details SCC/23/0114-VOC to	Object Bank holiday hours and times should be restricted based on close proximity to houses, disturbing residents' health

			vary condition 13 (operating hours) of permission SCC/22/0021/VOC-ES at Poplars Landfill Site, Cannock, WS11 8NQ.	and well-being and increased traffic.
CH/23/0317	01/09/2023	49 Gorsemoor Road WS12 3HW	Proposed single storey rear extension.	No objection

### 10/23/98.0 Events Committee Meeting

10/23/98.1 Council noted the draft minutes from the events committee meeting on Wednesday, 20<sup>th</sup> September 2023.

### 10/23/99.0 Council to review and approve Policies:

10/23/99.1 Complaints Procedure

Council agreed the Complaints Procedure.

10/23/99.2 Scheme Of Delegation

Council agreed the Scheme Of Delegation.

10/23/99.3 Public Participation

Council agreed the Public Participation.

10/23/99.4 Dignity at Work Policy

Council agreed the Dignity at Work Policy.

10/23/99.5 Lone Working Risk Assessment

Council agreed the Lone Working Risk Assessment and recommended that the Clerk works from home when the building is unoccupied.

10/23/99.6 Facebook Policy

Council agreed the Facebook Policy.

10/23/99.7 Social Media Policy

Council agreed the Social Media Policy.

10/23/99.8 Whistleblowing Policy

Council agreed the Whistleblowing Policy.

### 10/23/100.0 Items for Information or Future Agendas

Council group photograph, POPLARS WASTE DISPOSAL SITE, IT Policy.

**10/23/101.0 Date of Next Meeting - Council Meeting Wednesday, 1<sup>st</sup> November 2023 at 7pm**

**Meeting ended: 8.20pm**

Signed: [REDACTED]

**Dated: 01/11/2023**