

# Heath Hayes & Wimblebury Parish Council

## Meeting of the Parish Council Held on Wednesday, 1<sup>st</sup> November 2023 Commencing at 7pm At Hayes Green Community Centre

**Present:** Cllrs S Thompson (Chair), E Aston, J Aston, M Buttery, A Fitzgerald, P Hewitt, J Preece, P Theodorou & L Wilson.

**In Attendance:**

Parish Clerk: Mrs L Bowman

Members of Public: 0

**11/23/102.0 Apologies**

Apologies received from Cllr P Haden, P Jones & H Rushton.

**11/23/103.0 To Approve the Minutes of the meetings held on the 4<sup>th</sup> October 2023**

The minutes of the meeting held on the 4<sup>th</sup> October 2023 were approved as a true record.

Proposed: Cllr M Buttery

Seconded: Cllr L Wilson

**11/23/104.0 Declarations of Interest Personal and Pecuniary**

Cllr J Aston, A Fitzgerald and L Wilson - Planning

Cllr M Buttery - Substitute Planning

**11/23/105.0 Public Participation**

None.

**11/23/106.0 Chair's Announcements & County Council's update**

There had been a number of complaints regarding the grassed area close to the new puffin crossing on Heath Way. The grass had been churned up by a utility van that had parked on the grass verge, officers would look into the matter and locate the company responsible.

**11/23/107.0 Clerks Report**

Council noted the clerks report & correspondence.

The Clerk advised Council that the internal auditor had visited Council and had been satisfied with the interim audit of the accounts and Council procedures. The Clerk advised Council of forthcoming holiday leave.

**11/23/108.0 Police Report**

Council noted the Police Report.

**1<sup>st</sup> September - 30<sup>th</sup> September 2023**

**ASB**

23/09/2023 - Cannock Road - Complaint of strong smell of cannabis/wood smoke.

23/09/2023 - Keys park Road - Complaint of noisy car.

16/09/2023 - Gorsemoor Road - Young male chased by group of teenagers.

14/09/2023 - Cannock Road - Complaint of smell of cannabis.

- 08/09/2023 - Hickory Court - Complaint of smell of cannabis.
- 03/09/2023 - Hawthorne Road - Complaint of nuisance motorbikes being ridden by adults and children.

### **Suspicious incident**

- 29/09/2023 - Gorsemoor Park - Report of group planning to attend to fight. Hi visibility patrols around park and no incident occurred.
- 28/09/2023 - Foxhill Close - Report of suspicious car.
- 25/09/2023 - Firecrest Close - Reports of a suspicious motorbike possibly stolen.
- 17/09/2023 - Bank Street - Reports of males taking photographs of properties.
- 11/09/2023 - Whinchat Drive - Reports of possible child screaming. Area search negative.
- 06/09/2023 - Wimblebury Road - Reports of suspicious activity at Timberlux Buildings, all in order.

### **Theft**

- 27/09/2023 - Hemlock Way - Theft of pallets, Newlife Centre.
- 25/09/2023 - Hemlock Way - Theft of mobile phone, Blue Cross Charity Shop.

### **Transport Related Issues**

- 30/09/2023 - Gorsemoor Road - Parking issues near the Health Centre.
- 29/09/2023 - Chapel Street - Report of female driving erratically.
- 28/09/2023 - Hednesford Road - Report of near miss, as young girl ran in front of car.
- 26/09/2023 - Report of young males on motorbike without protective equipment.
- 23/09/2023 - Badgers Way - Abandoned Vehicle.
- 17/09/2023 - Gladstone Road - Parking Issues.

### **Vehicle crime**

- 29/09/2023 - Heath way - Theft of dumper truck.
- 01/09/2023 - Capercaillie Drive - Car tyres slashed.
- 01/09/2023 - Hemlock Park - Theft of vehicle.

### **1<sup>st</sup> October - 23<sup>rd</sup> October 2023**

#### **ASB**

- 22/10/2023 - Hawthorne Road - Neighbour dispute regarding loud noise.
- 21/10/2023 - Stafford Street - Complaint of drug dealing.
- 19/10/2023 - Five Ways Island - Youths firing fireworks at cars.
- 18/10/2023 - Enstone Close - Complaint of loud music and smell of cannabis coming from car.
- 16/10/2023 - Mozart Court - Youths setting off fireworks.
- 16/10/2023 - Heath Way - Complaint of smell of cannabis.
- 09/10/2023 - Gorsemoor Road. - Youths throwing things at houses.
- 07/10/2023 - Hawthorne Road - Complaint of loud music.
- 05/10/2023 - Gorsemoor Road - Complaint of smell of cannabis.
- 04/10/2023 - Gladstone Road - Neighbour dispute regarding parking.

### **Suspicious incident**

- 20/10/2023 - Meadow Way - Suspicious male.
- 06/10/2023 - Strauss Drive - Suspicious van.
- 04/10/2023 - John Street - Suspicious car.
- 03/10/2023 - Langholm Drive - Suspicious male in van.

### **Transport Related Issues**

- 20/10/2023 - Wimblebury Road - Car failing to stop for crossing patrol, Heath Hayes Academy. Letter sent to driver regarding advice and education.

19/10/2023 - Pheasant Way - Abandoned Vehicle.

#### **Vehicle crime**

06/10/2023 - Squirrel Close - Vehicle theft.

#### **Shoplifting**

11/10/2023 - Heath Way - Shoplifting, Tesco.

#### **Anything of note:**

We were aware of a number of calls regarding the possible dealing of drugs and smell of cannabis in the area. Patrols had been increased to identify/deter these individuals. All information received has been added to the intel system and would be monitored.

#### **11/23/109.0 Income & Payments**

11/23/109.1 Council noted the income since the last report.

Date	Source	Total
09/10/2023	Cannock Chase District Council	£58,063.50
<b>MONTH TOTAL</b>		<b>£58,063.50</b>

11/23/109.2 Council noted the payments since the last report that had been authorised by the audit and governance committee and monthly finance report.

Date	Payee	TOTAL
30/09/2023	Unity Bank	£18.00
02/10/2023	Lloyds Bank Charge Card	£48.23
16/10/2023	EE	£36.00
18/10/2023	npower	£42.88
23/10/2023	Administration Expenses	£3,100.29
		<b>£3,245.40</b>

11/23/109.1 Council noted the bank reconciliation.

Reserves Brought Forward 1 <sup>st</sup> April 2023	£ 93,614.46
Income	£116,457.72
Payments	£ 67,790.19
Balance as per bank statement: 25 <sup>th</sup> October 2023	£142,281.99

#### **11/23/110.0 Audit & Governance Committee**

11/23/110.1 Council noted the draft minutes from the Audit & Governance committee meeting on Wednesday, 25<sup>th</sup> October 2023 and the actions therein.

11/23/110.2 The Committee recommended a new Council employee or contractor as Communication Administrator a full job description and Council decision would be made in the New Year.

11/23/110.3 The Committee proposed transferring the Hayes Green Community Centre reserve budget into the Community Centre account, to ensure the long-term stability of the Centre.

Proposed: Cllr P Hewitt

Seconded: Cllr M Buttery

Resolved: To grant the community centre the reserve budget of £3,900.00.

11/23/110.2 Council to discuss and approve the budget for 2024/25

The Audit & Governance proposed no increase on the precept, the expenditure would remain at £116,127.

Proposed: Cllr P Hewitt

Seconded: Cllr M Buttery

Resolved: That a precept in the sum of £116,127 be demanded from Cannock Chase Council to meet estimated expenditure for the financial year 2024/25.

11/23/110.3 Council agreed the Earmarked Reserves 2023/24

Community Infrastructure Levy £1,294.19

Neighbourhood Plan £15,000.00

Proposed: Cllr M Buttery

Seconded: Cllr A Fitzgerald

### 11/23/111.0 Planning Committee

11/23/111.1 Council noted the decisions received from Cannock Chase District Council.

Application Number	Date	Location	Description	Comments
CH/23/0317 10/23/97.0 GRANTED 20/10/2023	01/09/2023	49 Gorsemoor Road WS12 3HW	Proposed single storey rear extension	No Objection

11/23/111.2 Council to note the planning applications authorised by the planning committee.

Application Number	Date	Location	Description	Comments
CH/23/0339	25/09/2023	244A Cannock Road, WS12 3HA	Proposed two storey side extension to existing dwelling with replacement timber fence to car park boundary.	No objection to the building but had concerns over the displacement of the vehicles.
HH/23/0002	05/10/2023	34, Badgers Way, WS12 3XQ	High hedge complaint relating to address 34 Badgers Way, WS12 3XQ	No Objection.
CH/23/0356	16/10/2023	12 Glover Street, WS12 2RS	Erection of a timber framed conservatory (5.98m max.height of 3.5m and max. eaves 2m)	No Objection.
CH/23/0362	20/10/2023	26 Cleeton Street, WS12 3HB	Single storey rear extension	No Objection.

11/23/111.2 POPLARS WASTE DISPOSAL SITE, WS11 8NQ

Staffordshire County Council consultation in connection with submission of details SCC/23/0114-VOC to vary condition 13 (operating hours) of permission. Council would not proceed with the change to the opening times.

### 11/23/112.0 Events Committee Meeting

Council noted the minutes from the events committee meeting on Wednesday, 18<sup>th</sup> October 2023 and the actions therein.

11/23/112.1 Remembrance Sunday, traffic management quote

Council to consider and approve the quote received to assist with the road closure on Remembrance Sunday.

Proposed: Cllr M Buttery

Seconded: Cllr S Thompson

Resolved: To approve the quote received to assist with the road closure on Remembrance Sunday.

### 11/23/113.0 Open Spaces Committee Meeting

11/23/113.1 Council noted the minutes from the open spaces committee meeting on Wednesday, 18<sup>th</sup> October 2023.

**11/23/114.0 Council to approve IT Policy**

11/23/114.1 Council to consider the IT Policy.

Proposed: Cllr M Buttery

Seconded: Cllr P Theodorou

Resolved: to accept the IT Policy.

**11/23/115.0 Council Meeting time to be rearranged.**

Council to consider starting the Council meetings at 6.30pm.

Proposed: Cllr N Aston

Seconded: Cllr J Aston

Resolved: Council meetings to commence at 6.30pm.

**11/23/116.0 Items for Information or Future Agendas**

**11/23/117.0 Date of Next Meeting - Council Meeting Wednesday, 6<sup>th</sup> December 2023 at 6.30pm**

**Meeting ended: 7.40pm**

**Signed:** 

**Dated: 6<sup>th</sup> December 2023**