

Heath Hayes & Wimblebury Parish Council

**You are hereby summoned to a Meeting of the Parish Council
To be held on Wednesday, 1st November 2023
Commencing at 7pm
At Hayes Green Community Centre**

A G E N D A

11/23/102.0 Apologies

To consider and approve the apologies.

11/23/103.0 To Approve the Minutes of the meetings held on the 4th October 2023

Attachment (1)

11/23/104.0 Declarations of Interest Personal and Pecuniary

11/23/105.0 Public Participation

Residents are invited give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chair. Members of the public wishing to raise issues which are not on the agenda are asked to notify the Clerk at least 8hrs before the meeting. Members of the public may not take part in the Council meeting itself.

A person who attends a meeting is permitted to report on the meeting whilst the meeting is open to the public. To "report" means to film, photograph, make an audio recording of meeting proceedings, however, as a matter of courtesy the Chair should be advised before any recording takes place.

11/23/106.0 Chair's Announcements & County Council's update

11/23/107.0 Clerks Report

Council to note clerks report & correspondence.

Attachment (2)

11/23/108.0 Police Report

Council to note Police Report.

Attachment (3)

11/23/109.0 Income & Payments

Council to note payments since the last report that had been authorised by the audit and governance committee and monthly finance report.

Attachment (4)

11/23/109.1 Council to note the bank reconciliation.

Reserves Brought Forward 1 st April 2023	£ 93,614.46
Income	£116,457.72
Payments	£ 67,790.19
Balance as per bank statement: 25 th October 2023	£142,281.99

11/23/110.0 Audit & Governance Committee

11/23/110.1 Council to note draft minutes from the Audit & Governance committee meeting on Wednesday, 25th October 2023 and the actions therein. Attachment (5)

11/23/110.2 Council to discuss and approve the budget for 2024/25 Attachment (6)

11/23/110.3 Council to agree the Earmarked Reserves 2023/24

Community Infrastructure Levy £1,294.19

Neighbourhood Plan £15,000.00

11/23/111.0 Planning Committee

11/23/111.1 Council to note the planning applications authorised by the planning committee and decisions received from Cannock Chase District Council. Attachment (7)

11/23/111.2 POPLARS WASTE DISPOSAL SITE, WS11 8NQ

Staffordshire County Council consultation in connection with submission of details SCC/23/0114-VOC to vary condition 13 (operating hours) of permission.

11/23/112.0 Events Committee Meeting

Council to approve the minutes from the events committee meeting on Wednesday, 18th October 2023 and the actions therein. Attachment (8)

11/23/112.1 Remembrance Sunday, traffic management quote Attachment (9)

Council to consider and approve the quote received to assist with the road closure on Remembrance Sunday.

11/23/113.0 Open Spaces Committee Meeting

Council to approve the minutes from the open spaces committee meeting on Wednesday, 18th October 2023. Attachment (10)

11/23/114.0 Council to approve IT Policy Attachment (11)

Council to consider the IT Policy.

11/23/115.0 Council Meeting time to be rearranged.

Council to consider starting the Council meetings at 6.30pm.

11/23/116.0 Items for Information or Future Agendas

11/23/117.0 Date of Next Meeting - Council Meeting Wednesday, 6th December 2023 at pm